

**MINUTES OF MEETING
CITY OF WESTLAKE**

A regular meeting of the City Council of the City of Westlake was held on Monday, March 13, 2017 at the Westlake Community Center, 4005 Seminole-Pratt Whitney Road, Westlake, Florida.

Present and constituting a quorum were:

Roger Manning	Mayor
Katrina Long Robinson	Vice Mayor
John Stanavitch	City Council Seat 1
Kara Crump	City Council Seat 2
Phillip Everett	City Council Seat 3

Also present were:

Kenneth Cassel	City Manager
Pam E. Booker, Esq.	City Attorney
John Carter	Minto PBLH, LLC
Don Hearing	Coutleur & Hearing

The following is a summary of the minutes and actions taken during the March 13, 2017 City of Westlake Council Meeting.

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mayor Manning called the meeting to order and Mr. Cassel called the roll.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

The Pledge of Allegiance was recited.

THIRD ORDER OF BUSINESS

Approval of Agenda

On MOTION by Councilman Everett seconded by Councilman Stanavitch with all in favor the agenda was approved.
--

FOURTH ORDER OF BUSINESS

**Audience Comments on Agenda Items (3)
Minute Time Limit**

There being none, the next item followed.

FIFTH ORDER OF BUSINESS

Approval of the Minutes of the February 13, 2017 Meeting

On MOTION by Councilwoman Crump seconded by Councilman Everett with all in favor the minutes of the February 13, 2017 meeting were approved.

SIXTH ORDER OF BUSINESS

Discussion of Communication Service Tax

Ms. Booker discussed the memorandum in the agenda package regarding the Communication Service Tax. Backup includes a list of municipalities within Palm Beach County and the rates they are charging. Mr. Cassel is looking into this as part of the budget process. If the Council chooses to impose this tax, information is due to the Department of Revenue by September 1, 2017.

Mr. Carter addressed the Board as the major landowner regarding this topic. Minto PBLH, LLC will be entering into non-exclusive agreements with Comcast and AT&T.

Mr. Cassel noted this was an anticipated revenue stream in the incorporation plan.

On MOTION by Councilwoman Crump seconded by Councilman Stanavitch with all in favor to proceed with the Communication Service Tax.

SEVENTH ORDER OF BUSINESS

Resolution 2017-4, Designating 2017 Holiday Schedule

Mr. Cassel reviewed Resolution 2017-4, which formally adopts the City's observed holiday schedule. He read Resolution 2017-4 by title only.

On MOTION by Vice Mayor Long Robinson seconded by Councilwoman Crump with all in favor Resolution 2017-4, designating the 2017 holiday schedule, was adopted.

EIGHTH ORDER OF BUSINESS

Approval of Final Plat for Town Center Parkway North, Resolution 2017-5 (Quasi Judicial)

Mr. Hearing provided an update on the final plat for Town Center Parkway North.

Mr. Cassel read Resolution 2017-5 by title only.

On MOTION by Councilman Everett seconded by Councilman Stanavitch with all in favor Resolution 2017-5, approving the final plat for Town Center Parkway North, was adopted.

NINTH ORDER OF BUSINESS

Approval of Final Plat for Fire-Rescue Station #22 & Town Center Parkway South, Resolution 2017-6 (Quasi judicial)

Mr. Hearing provided an update on the final plat for Fire-Rescue Station #22 and Town Center Parkway South.

Mr. Cassel read Resolution 2017-6 by title only.

On MOTION by Vice Mayor Long Robinson seconded by Councilwoman Crump with all in favor Resolution 2017-6, approving the final plat for Fire-Rescue Station #22 and Town Center Parkway South, was adopted.

TENTH ORDER OF BUSINESS

City Manager

Mr. Cassel reported the following:

- Work is moving along at SID with work on Seminole Pratt Whitney Road. In approximately 75 days traffic will be switched to the west side so work can commence on the east side.
- Plans are continuously being reviewed and processed for Minto PBLH, LLC for the visitor center as well as the model homes.
- Infrastructure is moving rapidly within the main thoroughfares as well as The Hammocks.
- There is an issue with regard to the M-Canal. The City of West Palm Beach and the County are still in negotiations to provide SID with a permit to cross the canal. SID will be holding a special meeting on March 16, 2017 to consider initiating the dispute resolution procedure in accordance with Chapter 164.

ELEVENTH ORDER OF BUSINESS

City Attorney

Ms. Booker distributed and reviewed updated information on proposed legislation.

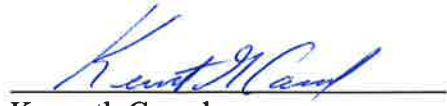
TWELFTH ORDER OF BUSINESS

**Audience Comments on Other Items (3)
Minute Time Limit**

Ms. Christine Schwartz addressed the Board regarding the location site of Fire-Rescue Station #22.

THIRTEENTH ORDER OF BUSINESS Adjournment

There being no further business, the meeting adjourned at 7:33 p.m.



Kenneth Cassel
City Manager



Roger Manning
Mayor