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**CITY OF WESTLAKE**

**Building Department**  
4001 Seminole Pratt Whitney Road  
Westlake, Florida 33470

Phone: (561) 530-5880 [www.westlakegov.com](http://www.westlakegov.com)

**REQUEST TO CANCEL PERMIT**

Permit # \_\_\_\_\_ Permit Issue Date \_\_\_\_\_

Scope of Work \_\_\_\_\_

Job Site Address \_\_\_\_\_

Owner Name \_\_\_\_\_

Contractor \_\_\_\_\_ Qualifier Signature \_\_\_\_\_

Reason for Cancellation \_\_\_\_\_

I am the (check one): \_\_\_\_\_ Today's Date \_\_\_\_\_

- Owner
- Contractor/Qualifier

**The undersigned agrees that no work was performed under the permit referenced herein.**

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,

by \_\_\_\_\_

(QUALIFER OR OWNER)

who is

- personally known to me
- OR produced Identification (type of identification: \_\_\_\_\_)

(Notary Seal)

\_\_\_\_\_  
(Signature of Notary Public)

Department use only:  
Code Compliance Verification \_\_\_\_\_ Date \_\_\_\_\_