

**MINUTES OF REGULAR MEETING  
CITY OF WESTLAKE**

The regular meeting of the City Council of the City of Westlake was held on Monday, September 12, 2016 at 7:00 p.m. at the Westlake Community Center, 4005 Seminole-Pratt Whitney Road, Westlake, Florida.

Present and constituting a quorum were:

Roger Manning	Mayor
Katrina Long-Robinson	Vice Mayor
John Stanavitch	City Council Seat 1
Kara Crump	City Council Seat 2
Phillip Everett	City Council Seat 3

Also present were:

Kenneth Cassel	Interim City Manager
Pam E. Booker, Esq.	Interim City Attorney

*The following is a summary of the minutes and actions taken during the September 12, 2016 City of Westlake Council Meeting.*

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Mayor Manning called the meeting to order and Mr. Cassel called the roll.

**SECOND ORDER OF BUSINESS**

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**THIRD ORDER OF BUSINESS**

**Approval of Agenda**

On MOTION by Councilman Everett seconded by Councilman Stanavitch with all in favor the Agenda was approved.
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**FOURTH ORDER OF BUSINESS**

**Audience Comments on Agenda Items (3)  
Minute Time Limit**

There being no comments on the agenda items, the next item followed.

**FIFTH ORDER OF BUSINESS**

**Selection of Vice Mayor, Resolution 05-2016 (Action Item)**

On MOTION by Mayor Manning seconded by Councilwoman Crump with all in favor Resolution 05-2016, designating Councilwoman Long Robinson as Vice Mayor, was adopted.

**SIXTH ORDER OF BUSINESS**

**Consent Agenda**

- A. Approval of Minutes of August 22, 2016 Workshop Meeting**
- B. Approval of Minutes of August 22, 2016 Regular Meeting**

On MOTION by Councilman Everett seconded by Councilwoman Crump with all in favor the minutes of the August 22, 2016 workshop meeting were approved.

On MOTION by Councilman Stanavitch seconded by Councilman Everett with all in favor the minutes of the August 22, 2016 regular meeting were approved.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 06-2016, Authorizing the City Manager to Enter into an Agreement with NZ Consultants for Professional Planning and Zoning Services (Action Item)**

Mr. Cassel read Resolution 06-2016 by title only.

Ms. Booker briefly reviewed the agreement with NZ Consultants.

On MOTION by Councilman Everett seconded by Councilman Stanavitch with all in favor Resolution 06-2016, authorizing the City Manager to enter into an agreement with NZ Consultants, was adopted.

**EIGHTH ORDER OF BUSINESS**

**Consideration of Resolution 07-2016, Authorizing the City Manager to Enter into an Agreement with Chen Moore & Associates, Inc. for Engineering Services (Action Item)**

Mr. Cassel read Resolution 07-2016 by title only.

On MOTION by Councilwoman Crump seconded by Councilman Everett with all in favor Resolution 07-2016, authorizing the City Manager to enter into an agreement with Chen Moore & Associates, was adopted.

**NINTH ORDER OF BUSINESS**

**Interim City Manager's Report**

Mr. Cassel reported the following:

- The contractor for SID has begun work on Seminole Pratt Whitney Road. Clearing and grubbing started on the west side, just north of the school and they will be working their way north. The west side will be built first and some time from May to June of 2017, they will switch traffic and work on the east side.
- The project is expected to take approximately a year and a half.
- Currently it will be a divided four lane highway, two lanes for each direction; however, there are negotiations with the County to possibly make it three lanes each direction.
- The cost of the project is \$12.4 Million for the divided four lane highway. An extra lane in each direction will add \$1.6 Million to the project.
- All road signs are up and message boards will go up a week prior to any work that will affect the traffic flow.

**TENTH ORDER OF BUSINESS**


**Audience Comments on Other Items (3)  
Minute Time Limit**

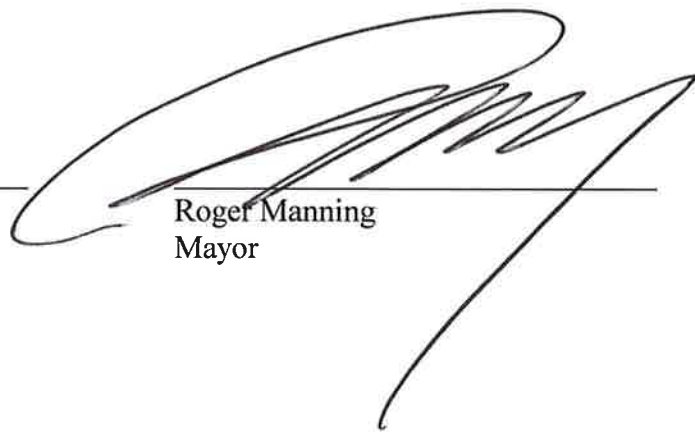
Vice Mayor Long Robinson introduced Mr. Eric Torres and Ms. Veronica Torres of Loxahatchee who have expressed interest in the City of Westlake.

**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

There being no further business, the meeting adjourned at 7:14 p.m.

  
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Kenneth Cassel  
Interim City Manager

  
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Roger Manning  
Mayor