

**MINUTES OF MEETING  
CITY OF WESTLAKE**

A special meeting of the City Council of the City of Westlake was held on Monday, October 24, 2016 at 7:00 p.m. at the Westlake Community Center, 4005 Seminole-Pratt Whitney Road, Westlake, Florida.

Present and constituting a quorum were:

Roger Manning	Mayor
Katrina Long-Robinson	Vice Mayor
John Stanavitch	City Council Seat 1
Kara Crump	City Council Seat 2
Phillip Everett	City Council Seat 3

Also present were:

Kenneth Cassel	City Manager
Pam E. Booker, Esq.	City Attorney

*The following is a summary of the minutes and actions taken during the October 24, 2016 City of Westlake Council Meeting.*

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Mayor Manning called the meeting to order and Mr. Cassel called the roll.

**SECOND ORDER OF BUSINESS**

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**THIRD ORDER OF BUSINESS**

**Approval of Agenda**

On MOTION by Councilman Everett seconded by Councilman Stanavitch with all in favor the agenda was approved.
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**FOURTH ORDER OF BUSINESS**

**Audience Comments on Agenda Items (3)  
Minute Time Limit**

Mr. Frank Schiola, Chairman of the Loxahatchee Groves Water Control District, introduced himself to the Council and provided several suggestions such as sponsoring Girl Scout and Boy Scout troops.

**FIFTH ORDER OF BUSINESS**

**Public Hearing to Adopt Ordinance 2016-3, Establishing a Planning and Zoning Board – Second Reading**

Mr. Cassel read Ordinance 2016-3 by title only.

There were no questions or comments from the Council or the public.

On MOTION by Councilwoman Crump seconded by Councilman Everett with all in favor Ordinance 2016-3 was adopted.

Ms. Booker noted the first Planning and Zoning meeting will be November 14, 2016 at 6:00 p.m.

**SIXTH ORDER OF BUSINESS**

**Ordinance 2016-4, Including the City of Westlake in the Fire Rescue Municipal Service Taxing Unit for Palm Beach County for the Provision of Fire Services – First Reading**

Ms. Booker stated they have worked with the Palm Beach County Fire Rescue staff, as well as the County Attorney, to provide services to the City. They will collect \$49,713.01 in revenue for fire services based on the existing properties within the City’s boundaries. The current millage rate being assessed to all properties within jurisdictions, which are part of the Municipal Service Taxing Unit for the County, is 3.44581.

Mr. Cassel read Ordinance 2016-4 by title only.

On MOTION by Councilman Stanavitch seconded by Vice Mayor Long-Robinson with all in favor the first reading of Ordinance 2016-4 was approved.

**SEVENTH ORDER OF BUSINESS**

**City Manager’s Report**

Mr. Cassel reported the following:

- Version 1.1 of the City’s website is up and running.
- The Seminole Improvement District contractor is moving along with the road widening project.
- Phase 1A clearing has begun. Seminole Improvement District is working with Minto PBLH, LLC to ensure proper drainage is being provided.
- Plan submittals were received for Pod L and are in the review process.

- Staff is working on an agreement with the County for the traffic signals. Once the roads are turned over to the County the City will cover electrical costs for the traffic signals, but the rest of it will be maintained by the County.

**EIGHTH ORDER OF BUSINESS**

**City Attorney's Report**

Ms. Booker reported the City has its first case and she was summons to an appearance. There was an answer brief on the case last week. The City has to wait for the appellate court to render an opinion.

**NINTH ORDER OF BUSINESS**

**Audience Comments on Other Items (3)  
Minute Time Limit**

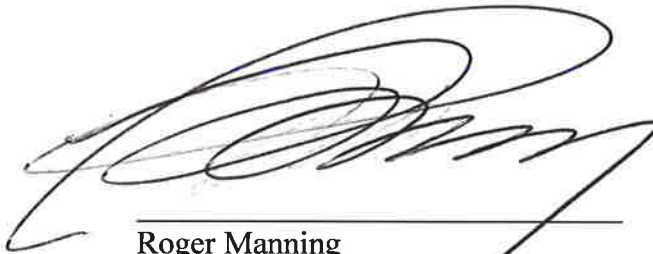
There being none, the next item followed.

**TENTH ORDER OF BUSINESS**

**Adjournment**

There being no further business, the meeting adjourned.

  
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Kenneth Cassel  
City Manager

  
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Roger Manning  
Mayor