

**MINUTES OF MEETING  
CITY OF WESTLAKE**

A regular meeting of the City Council of the City of Westlake was held on Monday, January 9, 2017, immediately following the Planning and Zoning meeting, at the Westlake Community Center, 4005 Seminole-Pratt Whitney Road, Westlake, Florida.

Present and constituting a quorum were:

Roger Manning	Mayor
Katrina Long Robinson	Vice Mayor
John Stanavitch	City Council Seat 1
Kara Crump	City Council Seat 2
Phillip Everett	City Council Seat 3

Also present were:

Kenneth Cassel	City Manager
Pam E. Booker, Esq.	City Attorney
Susanne Dombrowski, P.E.	City Engineer

*The following is a summary of the minutes and actions taken during the January 9, 2017 City of Westlake Council Meeting.*

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Mayor Manning called the meeting to order at 7:36 p.m. and Mr. Cassel called the roll.

**SECOND ORDER OF BUSINESS**

**Pledge of Allegiance**

The Pledge of Allegiance was previously recited at the Planning and Zoning meeting.

**THIRD ORDER OF BUSINESS**

**Approval of Agenda**

On MOTION by Councilman Everett seconded by Councilman Stanavitch with all in favor the agenda was approved.
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**FOURTH ORDER OF BUSINESS**

**Audience Comments on Agenda Items (3)  
Minute Time Limit**

There being none, the next item followed.

**FIFTH ORDER OF BUSINESS**

**Approval of the Minutes of the December 12, 2016 Meeting**

On MOTION by Councilwoman Crump seconded by Councilman Everett with all in favor the minutes of the December 12, 2016 meeting were approved.

**SIXTH ORDER OF BUSINESS**

**Presentation by City Engineer**

Ms. Dombrowski provided the Council with a presentation and update on the services Chen Moore and Associates have been providing to the City.

- Plan review of site components.
- Surveyor provides plat and boundary survey review.
- Ms. Dombrowski has been providing civil engineering review.
- The landscape architect group reviews for tree mitigation, streetscape, landscape, irrigation and hardscape.
- Surveyors review for compliance with the Florida Administrative Code and the Palm Beach County Unified Land Development Code.

**SEVENTH ORDER OF BUSINESS**

**Public hearing to Adopt Ordinance 2016-7, Adopting a Code of Ethics**

Ms. Booker explained the City Charter requires the City adopt an ordinance for a code of ethics. The Code of Ethics that will be adopted under this ordinance follows statutory requirements. She will follow up with the County to have a presentation made by a representative of the Commission on Ethics.

Mr. Cassel read Ordinance 2016-7 by title only.

On MOTION by Vice Mayor Long Robinson seconded by Councilman Stanavitch with all in favor Ordinance 2016-7, adopting a code of ethics, was adopted.

**EIGHTH ORDER OF BUSINESS**

**Approval of Financials Dated November 30, 2016**

There being no questions or comments,

On MOTION by Councilman Everett seconded by Councilwoman Crump with all in favor the financials dated November 30, 2016 were approved.

**NINTH ORDER OF BUSINESS**

**City Manager’s Lobbyist Authorization Request**

As a follow up to Vice Mayor Long Robinson’s inquiry about engaging a lobbyist on behalf of the City, Mr. Cassel has been researching several firms. Staff recommends Council authorize the City Manager, in consultation with the City Attorney, to engage a lobbyist at an amount not to exceed \$25,000 for this year’s legislative season.

On MOTION by Mayor Manning seconded by Councilman Everett with all in favor the City Manager was authorized to engage a lobbyist at a cost not to exceed \$25,000 for the 2017 legislative season.

**TENTH ORDER OF BUSINESS**

**City Manager**

Mr. Cassel reported Pod C1 will be brought before the Council at the next meeting and a public hearing will be held on January 23, 2017 to finalize the actions discussed at the Planning and Zoning Meeting.

**ELEVENTH ORDER OF BUSINESS**

**City Attorney**

Ms. Booker reported there are two events next week: Martin Luther King Coordinating Committee Breakfast on January 16, 2017 and a lobbyist forum.

**TWELFTH ORDER OF BUSINESS**


**Audience Comments on Other Items (3) Minute Time Limit**

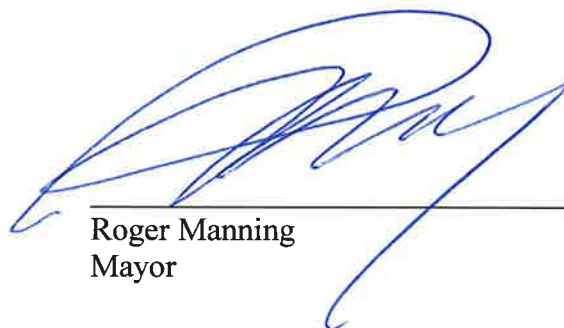
There being none, the next item followed.

**THIRTEENTH ORDER OF BUSINESS**

**Adjournment**

There being no further business, the meeting adjourned at 7:53 p.m.

  
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Kenneth Cassel  
City Manager

  
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Roger Manning  
Mayor