

**MINUTES OF MEETING
CITY OF WESTLAKE**

A regular meeting of the City Council of the City of Westlake was held on Monday, February 13, 2017 at the Westlake Community Center, 4005 Seminole-Pratt Whitney Road, Westlake, Florida.

Present and constituting a quorum were:

Roger Manning	Mayor
Katrina Long Robinson	Vice Mayor
John Stanavitch	City Council Seat 1
Kara Crump	City Council Seat 2
Phillip Everett	City Council Seat 3

Also present were:

Kenneth Cassel	City Manager
Pam E. Booker, Esq.	City Attorney
Mark Bannon	Commission on Ethics
Robert Diffenderfer	Legal Counsel for SID
John Carter	Minto West, PBLH, LLC

The following is a summary of the minutes and actions taken during the February 13, 2017 City of Westlake Council Meeting.

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mayor Manning called the meeting to order and Mr. Cassel called the roll.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

The Pledge of Allegiance was recited.

THIRD ORDER OF BUSINESS

Approval of Agenda

On MOTION by Councilman Everett seconded by Councilwoman Crump with all in favor the agenda was approved.

FOURTH ORDER OF BUSINESS

**Audience Comments on Agenda Items (3)
Minute Time Limit**

There being none, the next item followed.

FIFTH ORDER OF BUSINESS

Approval of the Minutes of the January 23, 2017 Meeting

On MOTION by Councilman Stanavitch seconded by Councilman Everett with all in favor the minutes of the January 23, 2017 meeting were approved.

SIXTH ORDER OF BUSINESS

Presentation by Palm Beach County Commission on Ethics – Mark Bannon

Mr. Bannon provided the Board with a presentation and noted the City is under the jurisdiction of the Florida Commission on Ethics and not the Palm Beach County Commission on Ethics. The City is also under the jurisdiction of the Inspector General’s office.

SEVENTH ORDER OF BUSINESS

Presentation by Robert Diffenderfer for Seminole Improvement District

Mr. Diffenderfer provided the Board with a presentation on SID and its relationship with the City.

- SID initiated the municipal conversion process, which lead to the establishment of the City.
- Shared boundaries.
- SID’s Water Control Plan needs to conform to the City of Westlake’s comprehensive plan.
- SID will become a dependent special district in approximately 30 years and all of its special acts will become ordinances of the City.
- Current infrastructure construction is being funded through a Developer Funding Agreement with Minto West PBLH, LLC.

EIGHTH ORDER OF BUSINESS

Approval of Financials Dated December 31, 2016

There being no questions or comments,

On MOTION by Councilman Stanavitch seconded by Vice Mayor Long Robinson with all in favor the financials dated December 31, 2016 were approved.

NINTH ORDER OF BUSINESS

City Manager

Mr. Cassel reported the following:

- All plans are being reviewed by the City Engineer as well as the SID Engineer to encourage a smooth transfer in the case infrastructure is turned over to the City.
- Traffic will be switched to the west side within the next 120 days to begin work on the east side of Seminole Pratt Whitney Road.
- Planning and Zoning has been busy finalizing details on the projects approved by the City. There will be more projects coming before the Board in March and April.
- The Building Department is in the process of reviewing model homes.
- Mr. Carter reported the mock sign is being revised. It will be slightly longer and taller. They are working with the Planning and Zoning staff.

TENTH ORDER OF BUSINESS

City Attorney

There being no report, the next item followed.

ELEVENTH ORDER OF BUSINESS

**Audience Comments on Other Items (3)
Minute Time Limit**

There being none, the next item followed.

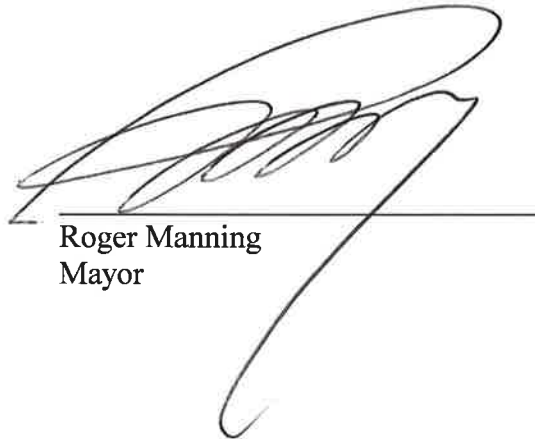
TWELFTH ORDER OF BUSINESS

Adjournment

There being no further business, the meeting adjourned at 8:21 p.m.



Kenneth Cassel
City Manager



Roger Manning
Mayor