

**MINUTES OF MEETING  
CITY OF WESTLAKE**

A regular meeting of the City Council of the City of Westlake was held on Monday, April 10, 2017 at 7:00 p.m. at the Westlake Community Center, 4005 Seminole-Pratt Whitney Road, Westlake, Florida.

Present and constituting a quorum were:

Roger Manning	Mayor
Katrina Long Robinson	Vice Mayor
John Stanavitch	City Council Seat 1
Kara Crump	City Council Seat 2
Phillip Everett	City Council Seat 3

Also present were:

Kenneth Cassel	City Manager
Pam E. Booker, Esq.	City Attorney
John Carter	Minto PBLH, LLC
Mike Belmont	Minto Communities, LLC
Christi Fearnley	District Aide to Lori Berman
Lt. David Combs	Commander, District 15 PBCSO

*The following is a summary of the minutes and actions taken during the April 10, 2017 City of Westlake Council Meeting.*

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Mayor Manning called the meeting to order and Mr. Cassel called the roll.

**SECOND ORDER OF BUSINESS**

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**THIRD ORDER OF BUSINESS**

**Approval of Agenda**

Mayor Manning indicated *Presentation by Mr. John Carter for Minto*

*PBLH, LLC* needs to be added to the agenda.

On MOTION by Councilman Stanavitch seconded by Vice Mayor Long Robinson with all in favor the agenda was approved.
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**FOURTH ORDER OF BUSINESS**

**Audience Comments on Agenda Items (3)  
Minute Time Limit**

**Presentation by Mr. John Carter for Minto PBLH, LLC**

Mr. Carter provided the Council with a presentation of an overview of the construction progress.

**FIFTH ORDER OF BUSINESS**

**Approval of the Minutes of the March 13, 2017 Meeting**

On MOTION by Councilman Everett seconded by Councilwoman Crump with all in favor the minutes of the March 13, 2017 meeting were approved.

**SIXTH ORDER OF BUSINESS**

**Approval of Financial Statements as of February 28, 2017**

On MOTION by Vice Mayor Long Robinson seconded by Councilman Everett with all in favor the financial statements as of February 28, 2017 were approved.

**SEVENTH ORDER OF BUSINESS**

**Discussion of Public Service Tax**

Ms. Booker reviewed her memorandum and explained this is the next item on the list for potential taxes for the City of Westlake to implement over the summer and begin collecting in January of 2018.

There was consensus to move forward with consideration of the public service tax.

**EIGHTH ORDER OF BUSINESS**

**City Manager**

• **State of the City**

Mr. Cassel reviewed his memorandum outlining the progress of the City since its incorporation on June 20, 2016. He also stated the contractor is planning the road switch on May 4, 2017, moving all traffic from the east bound current lanes to the west bound side. SID has a meeting with the County and the City of West Palm Beach on April 21, 2017 regarding conflict resolution on the bridge.

**NINTH ORDER OF BUSINESS**

**City Attorney**

Ms. Booker updated the Council on the following:

- The court issued an order on March 31, 2017 in the case of the City of West Palm Beach versus the County, FDOT and SFWMD regarding the issuance of a permit by

SFWMD for construction of State Road 7, between Okeechobee Boulevard and North Lake Boulevard. The conclusion of the order states SFWMD can issue the permit.

- The County approved the first reading to repeal and replace the current Workforce Housing Ordinance. The proposed ordinance sets a trust fund and a commission to evaluate and provide recommendations to the County to facilitate affordable housing.
- Staff is continuing conversations with the Department of Revenue for implementing taxes being brought before the Council and to ensure the millage rate can be set and put in place.
- The first draft of the Homeowner's Documents for the Hammocks of Westlake were provided by the developer and are being reviewed.
- Staff is reviewing a draft of the Interlocal agreement between SID and the City of Westlake.
- Staff has been in communication with the Solid Waste Authority of Palm Beach County. The agreement Westlake is currently under expires in September of 2018. The County is currently out to bid for service providers for the next five years. The City of Westlake is not obligated to be in the next proposed agreement based on the way the statute reads and the incorporation plan.

**TENTH ORDER OF BUSINESS**

**Audience Comments on Other Items (3)  
Minute Time Limit**

Lt. David Combs reported the following:

- Congressman Brian Mast and County Commissioner Melissa McKinlay will host a Town Hall meeting at Seminole Ridge High School on Saturday, April 15, 2017 at 10:00 a.m.
- He noted each City gets a code to receive partial funds from traffic tickets. The City of Westlake needs to be set up.
- Negotiations will take place for an Interlocal agreement between the City of Westlake and the Sheriff's office.

Mr. Neil O'Neil addressed the Commission regarding the posting of the January 9, 2017 Planning and Zoning minutes.


Vice Mayor Long Robinson reported she will be meeting with all west area school principals and will report back to the Commission. She was also invited to a meeting in Belle Glade for the Career Readiness Round Table discussion.

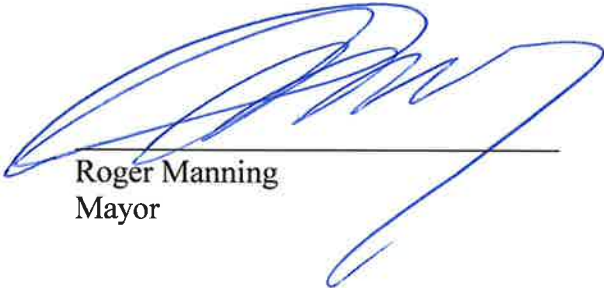
**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

There being no further business,

On MOTION by Councilman Everett seconded by Councilman Stanavitch with all in favor the meeting was adjourned.

  
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Kenneth Cassel  
City Manager

  
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Roger Manning  
Mayor