

**MINUTES OF MEETING
CITY OF WESTLAKE**

A meeting and public hearing of the City Council of the City of Westlake was held on Tuesday, November 13, 2018, at 6:30 p.m., at the Westlake Community Center, 4005 Seminole-Pratt Whitney Road, Westlake, Florida.

Present and constituting a quorum were:

Roger Manning	Mayor
Katrina Long-Robinson	Vice Mayor
John Stanavitch	City Council Seat 1
Philip Everett	City Council Seat 3

Also present were:

Kenneth Cassel	City Manager
Pam Booker	City Attorney
John Carter	Vice President, Minto PBLH

The following is a summary of the minutes and actions taken during the November 13, 2018 City of Westlake Council Meeting.

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mayor Manning called the meeting to order and Mr. Cassel called the roll.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

The Pledge of Allegiance was recited.

THIRD ORDER OF BUSINESS

Approval of Agenda

On MOTION by Councilman Everett seconded by Councilman Stanavitch with all in favor the agenda was approved.

FOURTH ORDER OF BUSINESS

**Audience Comments on Agenda Items (3)
Minute Time Limit**

There being none, the next item followed.

FIFTH ORDER OF BUSINESS

**Approval of Minutes of the October 8,
2018 meeting.**

On MOTION by Vice Mayor Katrina Long-Robinson seconded by Councilman Everett with all in favor the Minutes of the October 8, 2018 meeting were approved.

SIXTH ORDER OF BUSINESS

Approval of September 2018 Financial Statements.

On MOTION by Councilman Stanavitch seconded by Councilman Everett with all in favor the September 2018 Financial Statements were approved.

SEVENTH ORDER OF BUSINESS

Resolution 2018-29 – Amending the Fiscal Year 2018 Budget

Mr. Cassel explained the Fiscal Year 2018 Budget has to be amended as it went over on the expenses originally budgeted. It still ended up with a positive fund balance by the end of the year.

On MOTION by Councilman Stanavitch seconded by Vice Mayor Long-Robinson with all in favor Resolution 2018-29, Amending the Fiscal Year 2018 Budget, was approved.

SECOND READING OF ORDINANCE

EIGHTH ORDER OF BUSINESS

Ordinance 2018-8 - Flood Plan Management for FEMA

Mr. Cassel read Resolution 2018-8 by title only.

On MOTION by Vice Mayor Long-Robinson seconded by Councilman Everett with all in favor the second reading of Ordinance 2018-8, Flood Plan Management for FEMA, was approved.

NINTH ORDER OF BUSINESS

Extension of Temporary Gas Permit for Florida Public Utilities

Ms. Booker addressed the Mayor and Council stating there is a special permit application by Florida Public Utilities, providing the following information:

- There are two temporary tanks on Town Center Parkway to supply gas to the residential homes in the Hammocks of Westlake.
- Under the County’s Uniform Land Development Code, Article 5, they had six months to apply for the temporary permit, with a 3-month, one-time, extension that could be granted administratively by the Planning Director. Any other approvals would have to come back to the Council for consideration.

- We have met with PUA on a regular basis through the last several months. They are in the process of acquiring property to put in permanent lines, which was part of the delay.
- They anticipate being complete by April, asking for some additional months in case there are any other unforeseen conditions that occur. Staff requested an additional security gate be provided to prohibit access to the tanks. Those gates have now been installed at the site.
- Approval is requested for this extension and an update will be given once those gas lines are in to serve all of Westlake.
- Mr. Cassel added the main delay was in acquiring a station to connect to the main line along Southern Blvd. There were several property owners they were dealing with to get a station to tap into the main line there so they could proceed North to bring the lines up – coming up the M2 Canal in to the bottom end of Westlake working their way through to go North. That has now been secured.

On MOTION by Councilman Stanavitch seconded by Councilman Everett with all in favor extending the temporary permit for Florida Public Utilities until July 31, 2019 was approved.

TENTH ORDER OF BUSINESS

Update on Acreage Park Approved by Palm Beach County

This item is for informational purposes only.

ELEVENTH ORDER OF BUSINESS

PBSO Monthly Report

This item is for informational purposes only.

TWELFTH ORDER OF BUSINESS

Response Time Report from Palm Beach County Fire Rescue - Informational Only

This item is for informational purposes only.

THIRTEENTH ORDER OF BUSINESS

PBC Division of Emergency Management Operational Reports - Informational Only

This item is for informational purposes only.

FOURTEENTH ORDER OF BUSINESS

Manager’s Report

Mr. Cassel provided the following updates:

- He asked that the two left turn lanes on Seminole Pratt Whitney Road at the intersection of the school be restriped.

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- He requested PBSO dissuade high school parents from parking in the Seminole Improvement District entranceway area.
- The City of Westlake received \$57,000 in Happy Housing sales from Minto.

FIFTEENTH ORDER OF BUSINESS

Attorney's Report

Ms. Booker reported a Council workshop is scheduled for December 17, 2018 at 6:30 p.m. and it will be advertised accordingly.

SIXTEENTH ORDER OF BUSINESS

**Audience Comments on Other Items -
(3) Minute Time Limit**

Mr. John Carter provided an update on the sales and additional information regarding the FDOT State Road 80 proposal.

SEVENTEENTH ORDER OF BUSINESS


Council Comments

Vice-Mayor Long-Robinson requested data regarding the Happy Program.

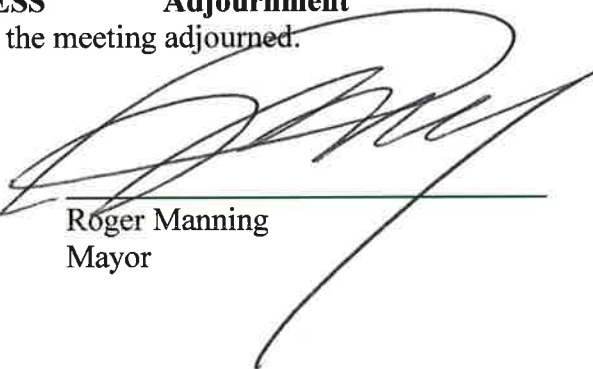
EIGHTEENTH ORDER OF BUSINESS

Adjournment

There being no further business, the meeting adjourned.



Kenneth Cassel
City Manager



Roger Manning
Mayor