

**MINUTES OF MEETING
CITY OF WESTLAKE**

A Regular Meeting and Public Hearing of the City Council of the City of Westlake was held Monday, March 11, 2019 at 6:30 p.m. at the Westlake Council Chambers, located at 4005 Seminole Pratt Whitney Road, Westlake, Florida.

Present and constituting a quorum were:

Roger Manning	Mayor
Katrina Long Robinson	Vice Mayor
John Stanavitch	City Council Seat 1
Kara Crump	City Council Seat 2
Phillip Everett	City Council Seat 3

Also present were:

Pam Booker	City Attorney
Lynn Lobrutto	Inframark
Donaldson Hearing	Cotleur & Hearing
Nilsa Zacarias	NZ Consultants
John Carter	Minto PBLH

The following is a summary of the discussions and actions taken at the March 11, 2019 City of Westlake Council Meeting and Public Hearing.

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mayor Manning called the meeting to order, and Ms. Lobrutto called the roll. A quorum was established.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

The Pledge of Allegiance was recited.

THIRD ORDER OF BUSINESS

Approval of Agenda

On MOTION by Councilman Stanavitch, seconded by Councilman Everett, with all in favor, the Agenda was approved as presented.
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FOURTH ORDER OF BUSINESS

**Audience Comments on Agenda Items (3)
Minute Time Limit**

Mayor Manning made a statement regarding proper decorum at meetings with regards to submission of items to the Board.

Hearing no comments from the audience, the next order of business followed.

FIFTH ORDER OF BUSINESS

Approval of the Minutes of the January 14, 2019 Council Meeting and February 11, 2019 Workshop

On MOTION by Councilman Everett, seconded by Councilwoman Crump, with all in favor, the Minutes of the January 14, 2019 Council Meeting and February 11, 2019 Workshop were approved.

SIXTH ORDER OF BUSINESS

Approval of Financial Statements for January 2019

On MOTION by Councilwoman Crump, seconded by Vice Mayor Long Robinson, with all in favor, the Financial Statements for January 2019 were approved.

SEVENTH ORDER OF BUSINESS

Meadows of Westlake Pod R Phase II

- A. Staff Report**
- B. PowerPoint Presentation**

Ms. Zacarias provided the Council with a presentation map with details pertaining to Resolution 2019-07, the Final Subdivision Plan for Pod R (Meadows of Westlake) Phase II located within the Westlake Traditional Town Development.

PUBLIC HEARING TO APPROVE PLATS

EIGHTH ORDER OF BUSINESS

Resolution 2019-06, Approving Final Plat for Sky Cove Phase I

- Ms. Lobrutto read Resolution 2019-06 by title only.
- Staff is in the process of making changes to this plat. Therefore, it was requested that this item be tabled to the April 8, 2019 Meeting.

On MOTION by Councilman Stanavitch, seconded by Councilman Everett, with all in favor, Resolution 2019-06 was tabled to the next meeting.

NINTH ORDER OF BUSINESS

Resolution 2019-07, Approving Final Plat for Meadows of Westlake Phase II

- Ms. Lobrutto read Resolution 2019-07 by title only.
- Mr. Hearing provided an overview of this item.
 - Mr. Carter discussed sales and commercial properties.

- Ms. Booker distributed an updated plat.

On MOTION by Councilwoman Crump, seconded by Vice Mayor Long Robinson, with all in favor, Resolution 2019-07, Approving the Final Plat for Meadows of Westlake Phase II (Pod R), Located by Metes and Bounds Being Described as a Parcel of Land Lying in Section 6, Township 43 South, Range 41 East, City of Westlake, Palm Beach County, Florida; Providing for Recordation; and Providing an Effective Date, was adopted as amended.

TENTH ORDER OF BUSINESS

Resolution 2019-08, Approving Final Plat for Westlake Civic Tract

- Mr. Hearing provided an overview of this item.
- Ms. Lobrutto read Resolution 2019-08 by title only.
- Ms. Booker indicated there is a change in Note 3 and the Surveyor’s notes to add language which reference SID permits.

On MOTION by Councilman Stanavitch, seconded by Vice Mayor Long Robinson, with all in favor, Resolution 2019-08, Approving the Final Plat for Westlake Civic Tract (Pod C-2), Located by Metes and Bounds Being Described as a Parcel of Land Lying in Section 1, Township 43 South, Range 40 East, City of Westlake, Palm Beach County, Florida; Providing for Recordation; and Providing an Effective Date, was adopted as amended.

CLOSE PUBLIC HEARING

ELEVENTH ORDER OF BUSINESS

Resolution 2019-09, Providing Authority to Alan Baldwin as Assistant Treasurer and Secondary Signatory

Ms. Lobrutto read Resolution 2019-09 by title only.

On MOTION by Vice Mayor Long Robinson, seconded by Councilman Everett, with all in favor, Resolution 2019-09, Providing Authority for Agents of the City to Act on the City’s Behalf and Providing Authorized Signatures for Conducting the City’s Financial Matters and for Banking and Accounting Purposes, was adopted.

TWELFTH ORDER OF BUSINESS

Manager’s Report

It was noted that Mr. Cassel was attending the County meeting.

THIRTEENTH ORDER OF BUSINESS Attorney’s Report

Ms. Booker reported that City staff continues to work on a weekly basis drafting codes to bring forward at the next workshop. Articles 1, 2 and 3 are currently being worked on. She will follow up at the April meeting to determine whether a second meeting or workshop in April is necessary.

FOURTEENTH ORDER OF BUSINESS PBSO Monthly Report

This item is for informational purposes only.

FIFTEENTH ORDER OF BUSINESS Response Time Report from Palm Beach County Fire Rescue

This item is for informational purposes only.

SIXTEENTH ORDER OF BUSINESS Audience Comments on Other Items (3) Minute Time Limit

Hearing no comments from the audience, the next order of business followed.


SEVENTEENTH ORDER OF BUSINESS Council Comments

The following comments were made:

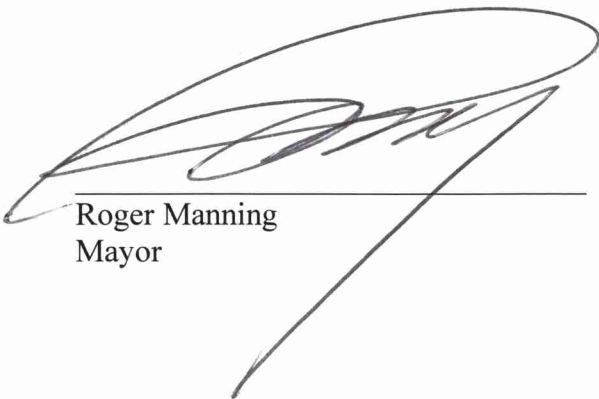
- Vice Mayor Long Robinson thanked Minto for sponsoring the Homeless Coalition of Palm Beach County.
- Vice Mayor Long Robinson attended Commissioner McKinley’s Town Hall Meeting in Loxahatchee. It was well attended and there were questions regarding traffic.
- Vice Mayor Long Robinson will send an email to the Council regarding District 6.

EIGHTEENTH ORDER OF BUSINESS Adjournment

There being no further business, the meeting was adjourned at approximately 7:12 p.m.



 Kenneth Cassel
 City Manager



 Roger Manning
 Mayor