

**MINUTES OF MEETING
CITY OF WESTLAKE**

A meeting and public hearing of the City Council of the City of Westlake was held on Monday, May 13, 2019 at 8:00 p.m., at the Westlake Community Center, 4005 Seminole-Pratt Whitney Road, Westlake, Florida.

Present and constituting a quorum were:

Roger Manning	Mayor
Katrina Long Robinson	Vice Mayor
John Stanavitch	City Council Seat 1
Kara Crump	City Council Seat 2
Phillip Everett	City Council Seat 3

Also present were:

Kenneth Cassel	City Manager
Pam Booker	City Attorney
John Carter	Minto PBLH
Donaldson Hearing	Cotleur & Hearing
Nilsa Zacarias	NZ Consultants
Frank Schiola	Seminole Ridge High School
Craig E. Turner	Palm Beach County Sheriff's Office

The following is a summary of the minutes and actions taken during the May 13, 2019 City of Westlake Council Meeting.

FIRST ORDER OF BUSINESS

Call to Order

Mayor Manning called the meeting to order.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

The Pledge of Allegiance was previously recited.

THIRD ORDER OF BUSINESS

Approval of Agenda

Mr. Cassel requested to add Item 13C, *Memorandum Regarding Golden Grove*, under the Manager's Report.

On MOTION by Councilman Stanavitch seconded by Councilman Everett with all in favor the agenda was approved as amended.

FOURTH ORDER OF BUSINESS

**Audience Comments on Agenda Items (3)
Minute Time Limit**

There being none, the next item followed.

FIFTH ORDER OF BUSINESS

Approval of Minutes of the April 8, 2019 Council Meeting

On MOTION by Councilwoman Crump seconded by Vice Mayor Long Robinson with all in favor the minutes of the April 8, 2019 Council Meeting were approved.

SIXTH ORDER OF BUSINESS

Approval of Financial Statements for March 2019

This item was tabled.

PUBLIC HEARING TO APPROVE PLATS

SEVENTH ORDER OF BUSINESS

Resolution 2019-14, Approving Final Plat for Cresswind Phase I Plat

- Ms. Zacarias provided a PowerPoint presentation to the Council with details pertaining to Resolution 2019-04, approving the final plat for Cresswind Phase I Plat.
- Mr. Hearing provided an overview on the final plat for Cresswind Phase I Plat.
- Mr. Cassel read Resolution 2019-14 by title only.

On MOTION by Councilwoman Crump seconded by Councilman Stanavitch with all in favor Resolution 2019-14, approving the final plat for Cresswind Phase I, was adopted.

CLOSE PUBLIC HEARING

EIGHTH ORDER OF BUSINESS

First Reading of Ordinance 2019-2, Establishing Regulations for Sale and Consumption of Alcoholic Beverages

Mr. Cassel read Ordinance 2019-2 by title only.

On MOTION by Vice Mayor Long Robinson seconded by Councilwoman Crump with all in favor the first reading of Ordinance 2019-2, establishing regulations for sale and consumption of alcoholic beverages, was approved.

NINTH ORDER OF BUSINESS

First Reading of Ordinance 2019-3, Establishing Regulations for Code Compliance

Mr. Cassel read Ordinance 2019-3 by title only.

On MOTION by Councilman Stanavitch seconded by Councilman Everett with all in favor the first reading of Ordinance 2019-3, establishing regulations for code compliance, was approved.

TENTH ORDER OF BUSINESS

**First Reading of Ordinance 2019-4,
Establishing Regulations for Property
Maintenance**

Mr. Cassel read Ordinance 2019-4 by title only.

On MOTION by Vice Mayor Long Robinson seconded by Councilwoman Crump with all in favor the first reading of Ordinance 2019-4, establishing regulations for property maintenance, was approved.

ELEVENTH ORDER OF BUSINESS

**First Reading of Ordinance 2019-5,
Approving Rezoning from AR to
MUPD/EDC**

Mr. Cassel read Ordinance 2019-5 by title only.

On MOTION by Councilman Everett seconded by Councilman Stanavitch with all in favor the first reading of Ordinance 2019-5, approving rezoning from AR to MUPD/EDC, was approved.

TWELFTH ORDER OF BUSINESS

**Consideration of Contribution to
Seminole Ridge Community High School**

Mr. Schiola addressed the Council regarding an event they hold to benefit graduating seniors and provide for a safe celebratory atmosphere with prizes to assist them as they go to college.

On MOTION by Vice Mayor Long Robinson seconded by Councilman Stanavitch with all in favor a contribution of \$1,000 to Seminole Ridge Community High School was approved.

THIRTEENTH ORDER OF BUSINESS

Manager's Report

A. Discussion of Right-of-Ways

Mr. Cassel reported on discussions and actions staff is taking so that SID can have control of the right-of-ways, and the City can receive Gas Tax Revenue.

B. Criminal Justice Funding Acknowledgement

Mr. Cassel and Ms. Booker explained the County needs municipalities to sign off and agree there are no objections to the County using this grant funding. This will not have a negative impact on the City.

On MOTION by Councilman Stanavitch seconded by Vice Mayor Long Robinson with all in favor execution of the Criminal Justice Funding Acknowledgement letter by the Mayor to provide to Palm Beach County was approved.

C. Golden Grove Memorandum

Mr. Cassel discussed an email he received from Golden Grove Elementary regarding funding for the purchase of software to enhance the literacy of their students.

- Vice Mayor Long Robinson further discussed and reviewed the program. She adopted Lake Shore Middle and was able to collect over \$1,000 from the community for them.
- Mr. Carter stated last year Minto PBLH, LLC donated \$16,000 to purchase half of the second grade Chrome Books. This year they donated another \$16,000 to purchase Chrome Books for the other half of the second grade.

On MOTION by Vice Mayor Long Robinson seconded by Councilman Stanavitch with all in favor a contribution of \$2,000 to Golden Groves Elementary was approved.

FOURTEENTH ORDER OF BUSINESS

Attorney’s Report

Ms. Booker discussed the following:

- She requested a workshop on May 28, 2019 at 6:00 p.m. There was consensus to hold a workshop on that date and time.
- She reported on a Florida League of Cities conference she attended last week on Medical Marijuana.
- There was discussion regarding availability by Council for the June meeting. There was consensus to reschedule the June meeting to June 17, 2019 at 6:30 p.m.

FIFTEENTH ORDER OF BUSINESS

PBSO Monthly Report – Informational Only

This item is for informational purposes only.

SIXTEENTH ORDER OF BUSINESS Palm Beach County Fire Rescue

This item is for informational purposes only.

SEVENTEENTH ORDER OF BUSINESS Special Event Amenity Center Request

Mr. Carter addressed the Council regarding the special event request for the Amenity Center on June 22, 2019 from 12:00 p.m. to 4:00 p.m. Minto PBLH, LLC requested two PBSO Deputies for public safety on the day of the event.

On MOTION by Vice Mayor Long Robinson seconded by Councilwoman Crump with all in favor the Special Event Amenity Center request by Westlake Residence Master HOA, Inc, was approved.

**EIGHTEENTH ORDER OF BUSINESS Audience Comments on Other Items (2)
Minute Time Limit**

The following comments were discussed:

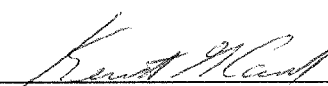
- Ms. Eden Odem introduced herself to the Council as the first Miss Westlake Teen USA who will be competing in the Miss Florida Teen Pageant in January, 2020. She is fundraising to enter the event and is seeking sponsors.
- Lieutenant Turner provided an update on PBSO patrol of the City.

NINETEENTH ORDER OF BUSINESS Council Comments

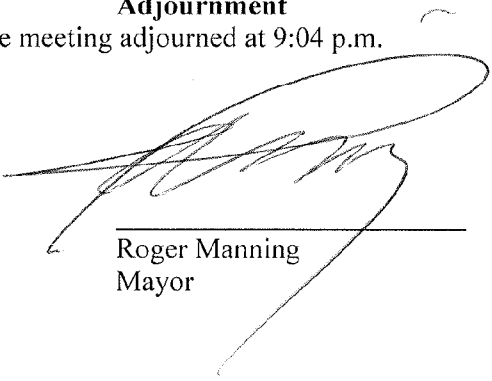
Vice Mayor Long Robinson thanked Mr. Carter for his contributions to the Community. She noted he is being recognized and nominated rewards on his work trying to eradicate homelessness in the County.

TWENTYTH ORDER OF BUSINESS Adjournment

There being no further business, the meeting adjourned at 9:04 p.m.



Kenneth Cassel
City Manager



Roger Manning
Mayor