

**MINUTES OF MEETING  
CITY OF WESTLAKE**

A meeting of the City Council of the City of Westlake was held on Monday, July 8, 2019 at 6:30 p.m., at the Westlake Community Center, 4005 Seminole-Pratt Whitney Road, Westlake, Florida.

Present and constituting a quorum were:

Roger Manning	Mayor
Katrina Long Robinson	Vice Mayor
John Stanavitch	City Council Seat 1
Kara Crump	City Council Seat 2
Phillip Everett	City Council Seat 3

Also present were:

Kenneth Cassel	City Manager
Pam E. Booker, Esq.	City Attorney
Nilsa Zacarias	NZ Consultants
Doug Moreland	Florida Public Utilities
John Carter	Minto PBLH, LLC
Residents	

*The following is a summary of the minutes and actions taken during the July 8, 2019 City of Westlake Council Meeting.*

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Mayor Manning called the meeting to order and Mr. Cassel called the roll.

**SECOND ORDER OF BUSINESS**

**Approval of Agenda**

Items 6A, 6B, 6C and 6D were removed from the agenda due to the fact the reports and presentations were made at a previous meeting.

On MOTION by Councilman Stanavitch seconded by Councilman Everett with all in favor the agenda was approved as amended.
---

**THIRD ORDER OF BUSINESS**

**Audience Comments on Agenda Items (3)  
Minute Time Limit**

There being none, the next item followed.

**FOURTH ORDER OF BUSINESS**

**Approval of the Minutes of the May 28,  
2019 Workshop and June 17, 2019  
Regular Meetings**

On MOTION by Vice Mayor Long Robinson seconded by Councilwoman Crump with all in favor the minutes of the May 28, 2019 workshop and June 17, 2019 meeting were approved.
--

**FIFTH ORDER OF BUSINESS**

**Approval of the May 2019 Financial Statements**

On MOTION by councilwoman Crump seconded by Councilman Everett with all in favor the May 2019 Financials were approved.

**SIXTH ORDER OF BUSINESS**

**Staff Reports and Presentations**

- A. Requested Use Presentation for 7-Eleven
- B. Requested Use Staff Report for 7-Eleven
- C. 7-Eleven Site Plan Presentation
- D. 7-Eleven Site Plan Staff Report

The above listed items were removed from the agenda.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2019-16, Approving Requested Use for Gasoline Station and Convenience Store**

Mr. Cassel read Resolution 2019-16 by title only.

On MOTION by Councilman Stanavitch seconded by Vice Mayor Long Robinson with all in favor Resolution 2019-16, approving requested use for gasoline station and convenience store, was adopted.

**EIGHTH ORDER OF BUSINESS**

**Consideration of Resolution 2019-12, Approving Final Plat for 7-Eleven**

Mr. Cassel read Resolution 2019-12 by title only.

On MOTION by Councilwoman Crump seconded by Councilman Everett with all in favor Resolution 2019-12, approving final plat for 7-Eleven, was adopted.

**NINTH ORDER OF BUSINESS**

**Consideration of Resolution 2019-15, Approving Final Site Plan for 7-Eleven**

Mr. Cassel read Resolution 2019-15 by title only.

On MOTION by Vice Mayor Long Robinson seconded by Councilman Stanavitch with all in favor Resolution 2019-15, approving final site plan for 7-Eleven, was adopted.

**TENTH ORDER OF BUSINESS**

**Florida Public Utilities (FPU) Request for Time Extension for Temporary Gas Tank**

- Ms. Zacarias provided a presentation and overview of the Florida Public Utilities requests for time extension for temporary gas tank.
- Mr. Doug Moreland, with Florida Public Utilities addressed the Council and explained the circumstances leading to the need for time extension. They are

July 8, 2019

City of Westlake

working with FP&L to get approval to install their permitted pipeline within the FP&L easement.

On MOTION by Councilman Stanavitch seconded by Councilwoman Crump with all in favor FPU's request for time extension for temporary gas tank was approved.

**ELEVENTH ORDER OF BUSINESS                      Manager's Report**

**A.     Acceptance of Financial Audit for Fiscal Year 2018**

Mr. Cassel stated there were no findings in the audit.

On MOTION by Vice Mayor Long Robinson seconded by Councilman Everett with all in favor the financial audit for Fiscal Year 2018 was accepted.

**B.     Consideration of Special Meeting for July 22, 2019**

There was consensus to hold a special meeting on July 22, 2019 at 6:30 p.m.

**TWELFTH ORDER OF BUSINESS                      Attorney's Report**

Ms. Booker reported staff is working on revisions to the Land Development Regulations previously distributed.

**THIRTEENTH ORDER OF BUSINESS                      PBSO Monthly Report – Informational Only**

This item is for informational purposes only.

**FOURTEENTH ORDER OF BUSINESS                      Response Time Report from Palm Beach County Fire Rescue – Informational Only**

This item is for informational purposes only.

**FIFTEENTH ORDER OF BUSINESS                      Audience Comments on Other Items (3) Minute Time Limit**


There being none, the next item followed.

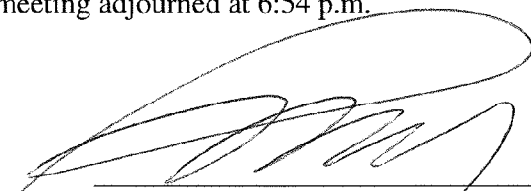
**SIXTEENTH ORDER OF BUSINESS                      Council Comments**

There being none, the next item followed.

**SEVENTEENTH ORDER OF BUSINESS                      Adjournment**

There being no further business, the meeting adjourned at 6:54 p.m.

  
\_\_\_\_\_  
Kenneth Cassel  
City Manager

  
\_\_\_\_\_  
Roger Manning  
Mayor