

**MINUTES OF MEETING  
CITY OF WESTLAKE**

A special meeting of the City Council of the City of Westlake was held on Monday, July 22, 2019 at 6:30 p.m., at the Westlake Community Center, 4005 Seminole-Pratt Whitney Road, Westlake, Florida.

Present and constituting a quorum were:

Roger Manning	Mayor
Katrina Long Robinson	Vice Mayor
John Stanavitch	City Council Seat 1
Kara Crump	City Council Seat 2
Phillip Everett	City Council Seat 3

Also present were:

Kenneth Cassel	City Manager
Pam E. Booker, Esq.	City Attorney
Nilsa Zacarias	NZ Consultants
Alan Baldwin	Inframark
Lynn LoBrutto	Inframark
John Carter	Minto PBLH, LLC
Residents	

*The following is a summary of the minutes and actions taken during the July 22, 2019 City of Westlake Council Meeting.*

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Mayor Manning called the meeting to order and Mr. Cassel called the roll.

**SECOND ORDER OF BUSINESS**

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**THIRD ORDER OF BUSINESS**

**Approval of Agenda**

On MOTION by Councilman Everett seconded by Councilwoman Crump with all in favor the agenda was approved.
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**FOURTH ORDER OF BUSINESS**

**Audience Comments on Agenda Items (3)  
Minute Time Limit**

There being none, the next item followed.

**SECOND READING OF ORDINANCE**

**FIFTH ORDER OF BUSINESS**

**Ordinance 2019-3, Establishing Code  
Compliance**

The following revisions were made to the ordinance since the first reading:

- First sentence under Section 9.2, *Definitions*, will read *For the purpose of this chapter the following definitions shall apply*; The remainder of the sentence will be deleted.
- Under Section 9.20 (c), a comma will be inserted after *(30) days* along with *unless providing a longer time period is necessary and reasonable*.
- The last word under Section 9.28 will be changed to *Chapter*.

Mr. Cassel read Ordinance 2019-3 by title only.

On MOTION by Councilwoman Crump seconded by Councilman Everett with all in favor Ordinance 2019-3, establishing code compliance, was approved.

**SIXTH ORDER OF BUSINESS**

**Review and Discussion of the Proposed Fiscal Year 2020 Budget**

**A. Resolution 2019-17, Setting the Proposed Millage Rate and Setting Date of the First Public Hearing**

Mr. Cassel provided a PowerPoint presentation on the proposed Fiscal Year 2020 budget.

The following was discussed:

- The proposed millage rate is 5.125.
- Vice Mayor Long Robinson requested the budget be broken down by department.
- Discussion ensued regarding the PBSO contract.
- Mr. Cassel read Resolution 2019-17 by title only.

On MOTION by Vice Mayor Long Robinson seconded by Councilman Stanavitch with all in favor Resolution 2019-17, setting the proposed millage rate at 5.125 and setting the first budget public hearing date for September 9, 2019, was adopted.

**SEVENTH ORDER OF BUSINESS**

**Manager’s Report**

Mr. Cassel discussed the following:

- He provided a tentative schedule of meetings and agenda items for the next couple of months. The Council will have to meet twice a month in order to address numerous issues and action items.
- Two colored diagrams of The Hammocks and The Meadows were provided. They are expected to be completely closed out by the end of the year.

**EIGHTH ORDER OF BUSINESS**

**Attorney’s Report**

Ms. Booker reported Staff had a meeting to go over all the code issues and have made progress. Another staff meeting is scheduled for July 23, 2019.

**NINTH ORDER OF BUSINESS**

**Audience Comments on Other Items (3)  
Minute Time Limit**

- Ms. Carlene Miller addressed the Council regarding the budget and the impact on commercial development.
- Mr. John Carter provided feedback on Ms. Miller’s questions regarding commercial development.
- Mr. Edmund Paul asked if Minto PBLH, LLC owned Grove Marketplace. Mr. John Carter responded they do not own Grove Marketplace.
- Ms. Terri Reid Paul addressed the Council on whether they consider the residents’ needs with regard to the type of commercial builders coming into the City. Vice Mayor Long Robinson responded she has met with Mr. John Carter and they have spoken about projects that will create jobs for all ethnicities.

**TENTH ORDER OF BUSINESS**


**Council Comments**

Vice Mayor Long-Robinson announced she and Councilwoman Crump will be holding a back to school event Sunday, July 28, 2019, at the Amenity Center from 3:30 p.m. to 5:00 p.m. Minto PBLH, LLC has been a sponsor of the backpack program for the past three years. To date 150 students have registered to participate. Christ Fellowship will be providing a food truck. Volunteers are needed.

**ELEVENTH ORDER OF BUSINESS**

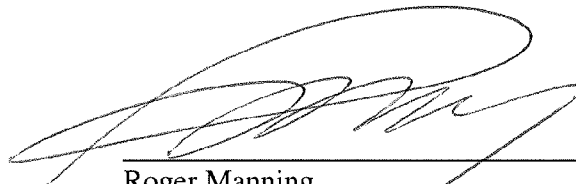
**Adjournment**

There being no further business, the meeting adjourned at 7:37 p.m.




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Kenneth Cassel  
City Manager




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Roger Manning  
Mayor