

**MINUTES OF MEETING
CITY OF WESTLAKE**

A meeting of the City Council of the City of Westlake was held on Monday, September 9, 2019 at 7:50 p.m., at the Westlake Council Chambers, 4005 Seminole-Pratt Whitney Road, Westlake, Florida.

Present and constituting a quorum were:

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| Roger Manning | Mayor |
| Katrina Long Robinson | Vice Mayor |
| John Stanavitch | City Council Seat 1 |
| Kara Crump | City Council Seat 2 |
| Phillip Everett | City Council Seat 3 |

Also present were:

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|---------------------|---------------------------|
| Kenneth Cassel | City Manager |
| Pam E. Booker, Esq. | City Attorney |
| Nilsa Zacarias | NZ Consultants |
| Tanya McCormick | Chen Moore and Associates |
| Tara Duhy | Lewis, Longman and Walker |
| John Carter | Minto PBLH, LLC |
| Joe Berko | Nova Engineering |
| Several Residents | |

The following is a summary of the minutes and actions taken during the September 9, 2019 City of Westlake Council Meeting.

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mayor Manning called the meeting to order and Mr. Cassel called the roll.

SECOND ORDER OF BUSINESS

Approval of Agenda

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| On MOTION by Vice Mayor Long Robinson seconded by Councilwoman Crump with all in favor the agenda was approved. |
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THIRD ORDER OF BUSINESS

**Audience Comments on Agenda Items (3)
Minute Time Limit**

The floor was opened to resident comments.

- Ms. Amanda Bassiely commented on hurricane preparedness. There were loose tiles left on roofs and ladders left in open garages right before Hurricane Dorian was expected to hit. She also requested documents be more accessible on the City's website.
- Ms. Alicia Torres addressed overnight parking and workforce housing.
- Mr. Joe Berko, the Building Official, responded to residents' comments.

FOURTH ORDER OF BUSINESS

Approval of the Minutes of the August 12, 2019 Workshop and Regular Meetings

On MOTION by Councilwoman Crump seconded by Vice Mayor Long Robinson with all in favor the minutes of the August 12, 2019 workshop and regular meetings were approved.

FIFTH ORDER OF BUSINESS

Approval of the July 2019 Financial Statements

On MOTION by Councilman Everett seconded by Mr. Stanavitch with all in favor the July 2019 financial statements were approved.

BUDGET PUBLIC HEARING

SIXTH ORDER OF BUSINESS

Proposed Budget for Fiscal Year Ending September 20, 2020

Mr. Cassel provided an overview of the history and philosophy in which the City was created as well as a presentation on the proposed Fiscal Year 2020 budget.

Ms. Tara Duhay addressed the Council on behalf of Minto PBLH, LLC. There is a lot in the pipeline for non-residential property. In order to move forward it is critical for the City to move from the interim County code to a more specific City Code.

The public hearing was opened to questions and comments from the public.

On MOTION by Councilwoman Crump seconded by Councilman Everett with all in favor the public hearing was closed.

A. Resolution 2019-24, Adopting Tentative Budget

Mr. Cassel read Resolution 2019-24 by title only.

On MOTION by Vice Mayor Long Robinson seconded by Councilwoman Crump with all in favor adoption of the tentative budget was tabled to the September 23, 2019 meeting.

B. Resolution 2019-25, Adopting Proposed Millage Rate

Mr. Cassel read Resolution 2019-25 by title only.

Ms. Booker stated this resolution adopts the proposed millage rate of 5.125. It cannot go above this number; however, the final millage rate can be adjusted to be lower.

A. Resolution 2019-24, Adopting Tentative Budget (Continued)

On MOTION by Councilwoman Crump seconded by Vice Mayor Long Robinson with all in favor Resolution 2019-24 was taken off the table.

Mr. Cassel read Resolution 2019-24 by title only.

On MOTION by Vice Mayor Long Robinson seconded by Councilman Stanavitch with all in favor Resolution 2019-24, adopting the tentative budget for Fiscal Year 2020, was adopted.

B. Resolution 2019-25, Adopting Proposed Millage Rate

Mr. Cassel read Resolution 2019-25 by title only.

On MOTION by Vice Mayor Long Robinson seconded by Councilwoman Crump with all in favor Resolution 2019-25, adopting the proposed millage rate of 5.125, was adopted.

FIRST READING OF ORDINANCE

SEVENTH ORDER OF BUSINESS

Staff Presentation on Ordinance 2019-9, Establishing Chapter 3 and Adopting Zoning Map

Staff provided a presentation during the LPA meeting.

EIGHTH ORDER OF BUSINESS

First Reading of Ordinance 2019-9, Establishing Chapter 3 and Adopting Zoning Map

Mr. Cassel read Ordinance 2019-9 by title only.

On MOTION by Councilman Stanavitch seconded by Vice Mayor Long Robinson with all in favor Ordinance 2019-9, Establishing Chapter 3 and Adopting Zoning Map, was approved at first reading.

SECOND READING OF ORDINANCE

NINTH ORDER OF BUSINESS

Staff Presentation for Ordinance 2019-6, Establishing Mandatory Signage Design

Staff provided a presentation at the LPA meeting.

TENTH ORDER OF BUSINESS

Second Reading of Ordinance 2019-6, Establishing Mandatory Signage Design

Ms. Booker reviewed minor changes made to Ordinance 2019-6 since the first reading.

Mr. Cassel read Ordinance 2019-6 by title only.

On MOTION by Vice Mayor Long Robinson seconded by Councilman Everett with all in favor Ordinance 2019-6, establishing mandatory signage design, was adopted.

ELEVENTH ORDER OF BUSINESS

**Staff Presentation for Ordinance 2019-7,
Establishing Mandatory Landscape
Design and Buffers**

Staff provided a presentation at the LPA meeting.

TWELFTH ORDER OF BUSINESS

**Second Reading of Ordinance 2019-7,
Establishing Mandatory Landscape
Design and Buffers**

Mr. Cassel read Ordinance 2019-7 by title only.

On MOTION by Councilwoman Crump seconded by Councilman Stanavitch with all in favor Ordinance 2019-7, establishing mandatory landscape design and buffers, was adopted.

THIRTEENTH ORDER OF BUSINESS

Manager's Report

Mr. Cassel provided an overview of ongoing and upcoming projects. He also reported there will be a community meeting so that residents can meet the Officers, which will be working within the City.

FOURTEENTH ORDER OF BUSINESS

Attorney's Report

Ms. Booker reported staff is continuing to work on codes to bring before the Council for adoption. She also responded to a resident's comment regarding Council members' residences and elections according to the City's Charter. Councilman Everett is currently a resident and Councilwoman Crump was a resident at the time the City was incorporated. There is a one-year resident requirement for the March 2020 elections for City Council.

FIFTEENTH ORDER OF BUSINESS

**Audience Comments on Other Items (3)
Minute Time Limit**

There being none, the next item followed.

SIXTEENTH ORDER OF BUSINESS

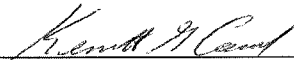
Council Comments

There being none, the next item followed.

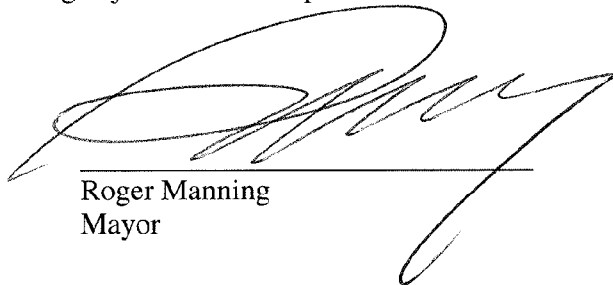
SEVENTEENTH ORDER OF BUSINESS

Adjournment

There being no further business, the meeting adjourned at 9:17 p.m.



Kenneth Cassel
City Manager



Roger Manning
Mayor