

**MINUTES OF MEETING
CITY OF WESTLAKE**

A meeting of the City Council of the City of Westlake was held on Monday, September 23, 2019 at 7:56 p.m., at the Westlake Community Center, 4005 Seminole-Pratt Whitney Road, Westlake, Florida.

Present and constituting a quorum were:

Roger Manning	Mayor
Katrina Long Robinson	Vice Mayor
John Stanavitch	City Council Seat 1
Kara Crump	City Council Seat 2
Phillip Everett	City Council Seat 3

Also present were:

Kenneth Cassel	City Manager
Pam E. Booker, Esq.	City Attorney
Nilsa Zacarias	NZ Consultants
Tara W. Duhy	Lewis, Longman and Walker
John Carter	Minto PBLH, LLC
Residents	

The following is a summary of the minutes and actions taken during the September 23, 2019 City of Westlake Council Meeting.

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mayor Manning called the meeting to order and Mr. Cassel called the roll.

SECOND ORDER OF BUSINESS

Approval of Agenda

On MOTION by Vice Mayor Long Robinson seconded by Councilwoman Crump with all in favor the agenda was approved.

THIRD ORDER OF BUSINESS

**Audience Comments on Agenda Items (3)
Minute Time Limit**

There being none, the next item followed.

FOURTH ORDER OF BUSINESS

**Approval of the Minutes of the August 26,
2019 Meeting**

On MOTION by Councilman Everett seconded by Councilman Stanavitch with all in favor the minutes of the August 26, 2019 meeting were approved.

FIFTH ORDER OF BUSINESS

**Re-Adoption of Resolution 2018-7,
National Flood Insurance Program**

Mr. Cassel stated the State is requiring modifications to the resolution previously adopted due to scrivener’s errors.

Ms. Booker stated the changes to the resolution are indicated in red.

Mr. Cassel read Resolution 2018-7 by title only.

On MOTION by Councilman Stanavitch seconded by Councilman Everett with all in favor Resolution 2018-7, National Flood Insurance Program, was re-adopted.

SIXTH ORDER OF BUSINESS

**Second Reading of Ordinance 2019-9,
Establishing Chapter 3 and Adopting
Zoning Map**

Ms. Zacarias reviewed the text modifications made to Chapter 3 since the first reading.

Mr. Cassel read Ordinance 2019-9 by title only.

On MOTION by Councilwoman Crump seconded by Councilman Stanavitch with Councilwoman Crump, Councilman Stanavitch, Vice Mayor Long Robinson and Mayor Manning voting aye and Councilman Everett voting nay, Ordinance 2019-9, establishing Chapter 3 and adopting a zoning map, was adopted.

BUDGET PUBLIC HEARING

SEVENTH ORDER OF BUSINESS

**Proposed Budget for Fiscal Year Ending
September 30, 2020 – City Manager
Presentation**

Mr. Cassel provided the Council and the public with a presentation on the history of the City and the proposed budget for Fiscal Year 2020.

The floor was opened for public comments.

- Mr. Richard Moore addressed the Council regarding the budget and funding reserves.
- Ms. Marnae Gines questioned what will happen with the millage rate once Minto PBLH, LLC leaves. Mr. Cassel explained once there is more commercial property, revenue will increase.

A. Resolution 2019-26, Adopting Final Millage Rate

On MOTION by Councilman Stanavitch seconded by Councilman Everett, with Councilman Stanavitch, Councilman Everett, Councilwoman Crump and Mayor Manning voting aye and Vice Mayor Long Robinson voting nay, the millage rate was set at 5.125.

Mr. Cassel read Resolution 2019-26 by title only.

On MOTION by Councilwoman Crump seconded by Councilman Stanavitch, with Councilwoman Crump, Councilman Stanavitch, Councilman Everett and Mayor Manning voting aye and Vice Mayor Long Robinson voting nay, Resolution 2019-26, adopting the final millage rate of 5.125, was adopted.

B. Resolution 2019-27, Adopting Final Budget

Mr. Cassel requested the \$6,000 line item under the City Council part of the budget be moved to contingency.

On MOTION by Councilman Everett seconded by Councilman Stanavitch, with Councilman Everett, Councilman Stanavitch, Councilwoman Crump and Mayor Manning voting aye and Vice Mayor Long Robinson voting nay, Resolution 2019-27, adopting the final budget, was adopted as modified.

EIGHTH ORDER OF BUSINESS

Manager’s Report

Mr. Cassel reported the following:

- In response to a resident’s inquiry of the PBSO contract, Mr. Cassel explained the contract includes one full-time deputy 24/7, which equates to having five people. It is up to the Sheriff’s Office to select the deputies, who may or may not live in the City.
- Street lights internal to a pod are the responsibility of the HOA and FP&L. FP&L is behind with getting some of the lights in their system. Any issues with light poles should be reported to the HOA and if the City is contacted as well, staff will work with the HOA to contact FP&L.
- He will be holding *Coffee with the Manager* twice a month from 6:00 p.m. to 8:00 p.m. to address residents’ concerns.

NINTH ORDER OF BUSINESS

Attorney’s Report

Ms. Booker addressed additional funding from Minto PBLH, LLC. The Funding Agreement timeframe needs to be amended and will be brought to the Council for consideration at a future meeting. She also noted staff continues to work on the City Codes.

TENTH ORDER OF BUSINESS

PBSO Monthly Report – Informational Only

This item is for informational purposes only.

ELEVENTH ORDER OF BUSINESS

**Response Time Report from Palm Beach
County Fire Rescue – Informational Only**

This item is for informational purposes only.

TWELFTH ORDER OF BUSINESS

**Audience Comments on Other Items (3)
Minute Time Limit**

Mr. Jay Hart from the City of Wellington addressed the Council regarding his communication company and the services it can provide to Westlake to communicate with residents.

THIRTEENTH ORDER OF BUSINESS


Council Comments

Vice Mayor Long Robinson read and entered a letter addressed to staff and the constituents into the record.

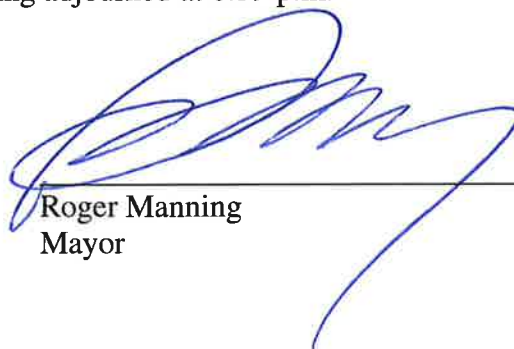
FOURTEENTH ORDER OF BUSINESS

Adjournment

There being no further business, the meeting adjourned at 8:59 p.m.



Kenneth Cassel
City Manager



Roger Manning
Mayor