

**MINUTES OF MEETING
CITY OF WESTLAKE
SPECIAL CITY COUNCIL MEETING**

A meeting of the City Council of the City of Westlake was held on Monday, February 24, 2020 at 6:30 PM., at the Westlake Community Center/Council Chambers, 4005 Seminole Pratt Whitney Road, Westlake, Florida.

1. CALL TO ORDER

Mayor Manning called the meeting to order at 6:30 PM.

2. ROLL CALL

Present and constituting a quorum were: Roger Manning, Mayor; and John Stanavitch, Councilman; Kara Crump, Councilwoman; and Phillip Everett, Councilman. Absent: Katrina Long Robinson, Vice Mayor

Staff Members Present: Kenneth Cassel, City Manager; Pam E. Booker, Esquire, City Attorney and, Zoie P. Burgess, City Clerk.

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS, DELETIONS OR MODIFICATIONS, AND APPROVAL OF AGENDA

Mayor Manning asked if there were any additions, deletions or modifications to agenda as presented; hearing none, Mayor Manning called for a motion to approve.

MOTION by Councilwoman Crump to approve agenda, seconded by Councilman Stanavitch.

UPON ROLL CALL:

Councilwoman Crump:	Yes
Councilman Everett:	Yes
Mayor Manning:	Yes
Councilman Stanavitch:	Yes

With all in favor, motion carried without dissent (4-0).

5. PUBLIC COMMENTS AND REQUESTS

The floor was opened for audience comments, there being none, the next item followed.

6. CONSENT AGENDA

A. Approval of Meeting Minutes

- February 10, 2020 Regular Council Meeting Minutes

Mayor Manning identified and called for any questions regarding the items on the consent agenda; hearing none, Mayor Manning called for a motion.

MOTION by Councilman Everett to approve the consent agenda, seconded by Councilwoman Crump.

UPON ROLL CALL:

Councilman Everett:	Yes
Mayor Manning:	Yes
Councilman Stanavitch:	Yes
Councilwoman Crump:	Yes

With all in favor, motion carried without dissent (4-0).

7. PRESENTATIONS/PROCLAMATIONS

Mayor Manning recognized no presentations or proclamations, the next item followed.

8. PUBLIC HEARING

- A. **Second Reading and Final Adoption** - Ordinance 2020-01 – Establishing Regulations for the Sale and Consumption of Alcoholic Beverages (*Published February 10, 2020- Palm Beach Post*)

ORDINANCE 2020-01

AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF WESTLAKE, FLORIDA, ESTABLISHING REGULATIONS FOR THE SALE AND CONSUMPTION OF ALCOHOLIC BEVERAGES WITHIN THE CITY OF WESTLAKE; PROVIDING FOR PURPOSE AND INTENT; PROVIDING FOR DEFINITIONS; PROVIDING FOR CLASSIFICATION OF VENDORS AND DISTRIBUTORS; PROVIDING FOR LICENSING OF NON-RESTAURANT RETAIL BEVERAGE STORES AND RETAIL LIQUOR STORES; PROVIDING ADVERTISING GUIDELINES FOR RETAIL BEVERAGE STORES, RETAIL LIQUOR STORES SITUATED WITHIN A HOTEL OR RESTAURANT; PROVIDES FOR PAYMENT OF EXCISE TAXES; PROVIDES FOR THE SALE OF LICENSE SPECIFIC ALCOHOLIC BEVERAGES; PROVIDES THE OPERATING HOURS OF RETAIL PACKAGE STORES, RETAIL BEVERAGE STORES, RETAIL LIQUOR STORES AND CLUB VENDORS; PROHIBITS SUNDAY DELIVERIES OF ALCOHOLIC BEVERAGES AND INTOXICATING LIQUORS BY RETAIL VENDORS; PROVIDES RESTRICTIONS AS TO PUBLIC CONSUMPTION IN A PUBLIC OR IN CERTAIN PRIVATE PLACES, WHICH SHALL BECOME PART OF THE CODE OF ORDINANCES, ENTITLED “ALCOHOLIC BEVERAGE CODE”, PROVIDING FOR CODIFICATION, PROVIDING FOR A CONFLICTS CLAUSE, PROVIDING FOR SEVERABILITY, AND PROVIDING AN EFFECTIVE DATE.

Mayor Manning confirmed that changes or amendments were reviewed, meeting the approval of staff.

Mr. Cassel read Ordinance 2020-01 by title only.

MOTION by Councilwoman Crump to adopt Ordinance 2020-01, seconded by Councilman Everett.

UPON ROLL CALL:

Mayor Manning:	Yes
Councilman Stanavitch:	Yes
Councilwoman Crump:	Yes
Councilman Everett:	Yes

With all in favor, motion carried without dissent (4-0).

B. **Second Reading** – Ordinance 2020-02 – To Adjust the Dates for Qualifying for Municipal Elected Office. (*Published February 10, 2020 – Palm Beach Post*)

ORDINANCE 2020-02

A ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF WESTLAKE, FLORIDA, TO ADJUST THE DATES FOR QUALIFYING FOR MUNICIPAL ELECTED OFFICE, AT THE REQUEST OF THE PALM BEACH COUNTY SUPERVISOR OF ELECTIONS; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Mr. Cassel read Ordinance 2020-02 by title only.

MOTION by Councilman Stanavitch to adopt Ordinance 2020-02, seconded by Councilman Everett.

UPON ROLL CALL:

Councilman Stanavitch:	Yes
Councilwoman Crump:	Yes
Councilman Everett:	Yes
Mayor Manning:	Yes

With all in favor, motion carried without dissent (4-0).

9. NEW BUSINESS

A. Housing Assistance Purchase Program Yearly Guidelines

City Attorney provide overview regarding the updates related to statistical home purchase price and the addition of language to give the City Manager the authority approve applications with credit score range between 600 and 619 based upon extenuating circumstances.

Ms. Booker also explained that this should come before Council as an annual report for their approval.

MOTION by Councilman Stanavitch to approve the updated purchase program yearly guidelines. seconded by Councilwoman Crump.

UPON ROLL CALL:

Councilwoman Crump:	Yes
Councilman Everett:	Yes
Mayor Manning:	Yes
Councilman Stanavitch:	Yes

With all in favor, motion carried without dissent (4-0).

B. Election 2020 Polling Location Agreement with the Palm Beach County School Board

MOTION by Councilwoman Crump authorizing the City Manager to Execute the Election 2020 Polling Location Agreement with the Palm Beach County School Board, seconded by Councilman Everett.

UPON ROLL CALL:

Councilman Everett:	Yes
Mayor Manning:	Yes
Councilman Stanavitch:	Yes
Councilwoman Crump:	Yes

With all in favor, motion carried without dissent (4-0).

C. League of Women Voters of Palm Beach County

- Discussion of Sponsoring Candidate Forum (City Clerk)
- Co-Sponsor Participation Agreement between the League of Women Voters of Palm Beach County Candidate Forum Group and the City of Westlake

Ms. Burgess provided background of the League of Women Voters and stated that they reached out to the City in efforts to co-sponsor a non-partisan Candidate Forum. Ms. Burgess explained that the League of Women Voters will moderate the event and will take direct questions, and topics from residents. Ms. Burgess identified that the date of the Candidate Forum is March 16, 2020.

Mr. Cassel explained that before Council is the Co-Sponsor Participation Agreement, which he has already executed.

10. CITY COUNCIL COMMENTS

Mayor Manning provided an update from a recent meeting of the Transportation Planning Agency which presented a favorable outcome for the extension of State Road 7 by reinstating the extension project back on the Long Range Transportation Plan.

11. REPORT – STAFF

A. Palm Beach County Fire Rescue Update

- Call Type Report
- Response Time Report

Mr. Cassel identified that included in the agenda packets is Palm Beach County Fire Rescue’s Call type and response time reports provided by the District Chief.

12. REPORT – CITY MANAGER

Mr. Cassel provided an update to Council regarding a letter received from Florida Public Utilities and their movement forward with extension.

13. REPORT – CITY ATTORNEY

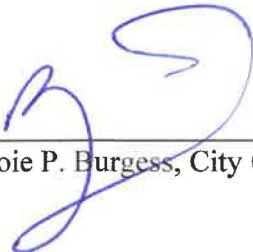
Ms. Booker updated Council that Development Agreement preliminary meetings are in process and three will be a meeting with all staff in the next week to bring before Council next month.

14. PUBLIC COMMENTS

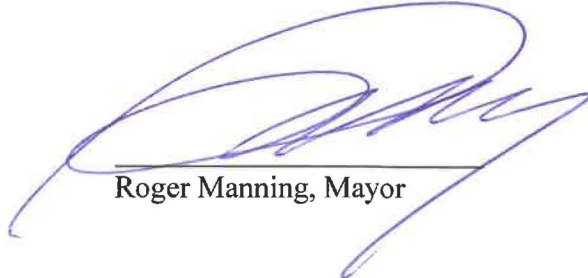
The floor was opened for audience comments, there being none, the next item followed.

15. ADJOURNMENT

There being no further business, Mayor Manning adjourned the meeting at 6:45 PM.



Zoie P. Burgess, City Clerk



Roger Manning, Mayor