

**MINUTES OF MEETING
CITY OF WESTLAKE**

A meeting of the City Council of the City of Westlake was held on Monday, January 8, 2018, at 8:21 p.m., at the Westlake Community Center, 4005 Seminole-Pratt Whitney Road, Westlake, Florida.

Present and constituting a quorum were:

Roger Manning	Mayor
Katrina Long Robinson	Vice Mayor
John Stanavitch	City Council Seat 1
Kara Crump	City Council Seat 2

Also present were:

Kenneth Cassel	City Manager
Pam E. Booker, Esq.	City Attorney
Nilsa Zacarias	NZ Consultants
Don Hearing	Coutleur & Hearing
John Carter	Minto PBLH, LLC

The following is a summary of the minutes and actions taken during the January 8, 2018 City of Westlake Council Meeting.

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mayor Manning called the meeting to order and Mr. Cassel called the roll.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

The Pledge of Allegiance was recited.

THIRD ORDER OF BUSINESS

Approval of Agenda

On MOTION by Councilman Stanavitch seconded by Councilwoman Crump with all in favor the agenda was approved.
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FOURTH ORDER OF BUSINESS

Audience Comments on Agenda Items (3)

Minute Time Limit

Lieutenant Craig Turner introduced himself to the Council.

FIFTH ORDER OF BUSINESS

Approval of the Minutes of the December 11, 2017 Meeting

On MOTION by Councilwoman Crump seconded by Vice Mayor Long Robinson with all in favor the minutes of the December 11, 2017 meeting were approved.

SIXTH ORDER OF BUSINESS

Approval of Financial Statements for November 2017

The Board reviewed the financial statements.

On MOTION by Vice Mayor Long Robinson seconded by Councilman Stanavitch with all in favor the financials were approved.

SEVENTH ORDER OF BUSINESS

Consideration of Budget Amendment for Housing Assistance Program

Mr. Cassel stated the current budget did not anticipate the addition of the housing funding program. This will amend the budget for a special reserve fund in the amount of \$316,500. This will be funded by developer contribution and will be administered by the Housing Assistance Program.

On MOTION by Councilman Stanavitch seconded by Councilwoman Crump with all in favor the budget amendment for the Housing Assistance Program for \$316,500 was approved.

EIGHTH ORDER OF BUSINESS

Increase in Scope of Work by Inframark

There being no questions or comments,

On MOTION by Councilman Stanavitch seconded by Vice Mayor Long Robinson with all in favor the increase in scope of work by Inframark was approved as presented.

FIRST READING OF ORDINANCE

NINTH ORDER OF BUSINESS

Recommendation to the City Council to Approve City Ordinance 2018-1, Amending the City’s Interim Land Development Code, Article 1, Section D, Providing for a Definition and Calculation for Density Transition Zone; Article 1, Section F, Providing for Amendments to the Definition of Fitness Center; and Article 1, Section M, Providing for Amendments to the Definition of Medical or Dental Offices

Ms. Zacarias provided a brief presentation on proposed Ordinance 2018-1 to amend the City’s Interim Land Development Code as related to Article 1.

Mr. Cassel Read Ordinance 2018-1 by title only.

On MOTION by Councilwoman Crump seconded by Vice Mayor Long Robinson with all in favor the first reading of City Ordinance 2018-1 was approved.

TENTH ORDER OF BUSINESS

Recommendation to the City Council to Approve City Ordinance 2018-2, Amending the City’s Interim Land Development Code, Article 3, Chapter E, Planned Development Districts (“PDDs”), Section 1(B), Table 3.E.1.B., Providing for Additional Types of Uses within the PDD Use Matrix Table for the Economic Development Center (“EDC”) Category for Mixed Use Plan Developments (“MUPD”) and Planned Unit Developments (“PUD”); Providing for Amendments to the Uses Allowed within Each Category

Ms. Zacarias provided a brief presentation on proposed Ordinance 2018-2 to amend the City’s Interim Land Development Code as related to Article 3.

Mr. Cassel read Ordinance 2018-2 by title only.

On MOTION by Councilman Stanavitch seconded by Councilwoman Crump with all in favor the first reading of Ordinance 2018-2 was approved.

ELEVENTH ORDER OF BUSINESS

Recommendation to the City Council to Approve City Ordinance 2018-3, Amending the City’s Interim Land Development Code, Article 3, Section 2, Planned Unit Developments (“PUDs”), Required Standards for Neighborhood Park, Table 3.E.2.C, Entitled Minimum Thresholds, Table 3.E.2.C., Entitled PUD Land Use Mix, and Table 3.E.2.D., Entitled PUD Property Development Regulations, Providing for Changes in the Planned Unit Developments (“PUD”) District

Ms. Zacarias provided a brief presentation on proposed Ordinance 2018-3 to amend the City’s Interim Land Development Code as related to Article 3, Section 2.

Mr. Cassel read Ordinance 2018-3 by title only.

On MOTION by Vice Mayor Long Robinson seconded by Councilwoman Crump with all in favor the first reading of Ordinance 2018-3 was approved.

TWELFTH ORDER OF BUSINESS

Recommendation to the City Council to Approve City Ordinance 2018-4, Amending the City’s Interim Land Development Code, Article 3, Chapter F, Section 1, Table 3.F.1.F. Traditional Development District (“TDDs”) Permitted Use Schedule, Section 1, Table 3.F.2.A., Block Dimension Requirements, Street Design, Table 3.F.2.A, Sidewalk/Pathway Design Standards, Bicycle Parking, Landscape and Buffering, Fencing and Walls, Providing for Changes in the Traditional Development District (“TDDs”); Providing for Amendments to the Approval Process, Block Lengths and Street Design Standards

Ms. Zacarias provided a brief presentation on proposed Ordinance 2018-4 to amend the City’s Interim Land Development Code as related to Article 3, Traditional Development District.

Mr. Cassel read Ordinance 2018-4 by title only.

On MOTION by Councilman Stanavitch seconded by Vice Mayor Long Robinson with all in favor the first reading of Ordinance 2018-4 was approved contingent upon staff review of lighting provisions to be brought back at the second reading.

THIRTEENTH ORDER OF BUSINESS

Recommendation to the City Council to Approve City Ordinance 2018-5, Amending the City’s Interim Land Development Code, Article 3, Chapter F, Section 3, Traditional Neighborhood Development District (“TNDs”), Table 3.F.3.C. TND Land Use, General Standards and Table 3.F.3.E., TND Residential Lot Size and Setback Regulations;, Article 3, Chapter F, Section 3(D) and Section 3(E); Providing for Changes in the Traditional Neighborhood Development District (“TND”); Providing for Amendments to the Land Use, General Standards, Lot Size and Setback Regulations

Ms. Zacarias provided a brief presentation on proposed Ordinance 2018-5 to amend the City’s Interim Land Development Code as related to Article 3, Traditional Neighborhood Development District.

Mr. Cassel read Ordinance 2018-5 by title only.

On MOTION by Councilwoman Crump seconded by Councilman Stanavitch with all in favor the first reading of Ordinance 2018-5 was approved.

FOURTEENTH ORDER OF BUSINESS

Recommendation to the City Council to Approve City Ordinance 2018-6, Amending the City’s Interim Land Development Code, Article 4, Chapter B, Supplementary Use Standards, Section 1, Uses, Providing for Changes in the Location, Use Limitation, and Development Thresholds for Place of Worship, Providing for a Modification of the Uses Permitted in Medical or Dental Office and Providing for Approval Process for Use in Retail Sales, General

Ms. Zacarias provided a brief presentation on proposed Ordinance 2018-6 to amend the City’s Interim Land Development Code as related to Article 4.

Mr. Cassel read Ordinance 2018-6 by title only.

On MOTION by Councilman Stanavitch seconded by Councilwoman Crump with all in favor the first reading of Ordinance 2018-6 was approved.

SECOND READING OF ORDINANCE

FIFTEENTH ORDER OF BUSINESS

Ordinance 2017-7, Establishing Mandatory Solid Waste Collection

Mr. Cassel read Ordinance 2017-7 by title only.

On MOTION by Vice Mayor Long Robinson seconded by Councilman Stanavitch with all in favor Ordinance 2017-7 was approved.

SIXTEENTH ORDER OF BUSINESS

Ordinance 2017-8, Granting Franchise Agreement

Mr. Cassel read Ordinance 2017-8 by title only.

On MOTION by Councilman Stanavitch seconded by Councilwoman Crump with all in favor Ordinance 2017-8 was approved.

SEVENTEENTH ORDER OF BUSINESS

Consideration of Resolution 2018-1, Home Rule Resolution

Mr. Cassel provided an overview of Resolution 2018-1, opposing legislative efforts to impede the Constitutional right of Florida’s Citizens to govern themselves under municipal home rule powers.

Mr. Cassel read Resolution 2018-1 by title only.

On MOTION by Councilman Stanavitch seconded by Councilwoman Crump with all in favor Resolution 2018-1 was adopted.

EIGHTEENTH ORDER OF BUSINESS **City Manager**

Mr. Cassel reported the Comprehensive Plan has been submitted and comments were received from various agencies, which are being addressed. Staff will also begin working on the land development regulations. The City will be adopting the Florida Building Code. The Seminole Pratt Whitney Road project is proceeding well.

NINETEENTH ORDER OF BUSINESS **City Attorney**

Ms. Booker provided a brief overview of staff working to address comments made by several agencies on the Comprehensive Plan.

TWENTIETH ORDER OF BUSINESS **Council Comments**


There being none, the next item followed.

TWENTYFIRST ORDER OF BUSINESS **Audience Comments on Other Items (3)
Minute Time Limit**

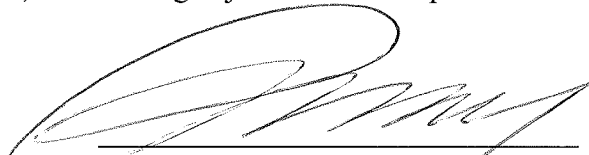
There being none, the next item followed.

TWENTYSECOND ORDER OF BUSINESS **Adjournment**

There being no further business, the meeting adjourned at 8:54 p.m.



Kenneth Cassel
City Manager



Roger Manning
Mayor