

**MINUTES OF MEETING
CITY OF WESTLAKE**

A meeting of the City Council of the City of Westlake was held on Monday, December 11, 2017, at 7:00 p.m., at the Westlake Community Center, 4005 Seminole-Pratt Whitney Road, Westlake, Florida.

Present and constituting a quorum were:

Roger Manning	Mayor
Katrina Long Robinson	Vice Mayor
John Stanavitch	City Council Seat 1
Kara Crump	City Council Seat 2
Phillip Everett	City Council Seat 3

Also present were:

Kenneth Cassel	City Manager
Pam E. Booker, Esq.	City Attorney
John Carter	Minto PBLH, LLC
Stephanie Mitrione	FP&L
Patrick Bryan	FP&L
Suzanne Cabrera	Housing Leadership Council
Jonathan Brown	Department of Housing and Economic Sustainability

The following is a summary of the minutes and actions taken during the December 11, 2017 City of Westlake Council Meeting.

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mayor Manning called the meeting to order and Mr. Cassel called the roll.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

The Pledge of Allegiance was recited.

THIRD ORDER OF BUSINESS

Approval of Agenda

On MOTION by Councilman Everett seconded by Councilwoman Crump with all in favor the agenda was approved.

FOURTH ORDER OF BUSINESS

**Audience Comments on Agenda Items (3)
Minute Time Limit**

There being none, the next item followed.

FIFTH ORDER OF BUSINESS

Approval of the Minutes of the November 13, 2017 Meeting

On MOTION by Councilwoman Crump seconded by Councilman Stanavitch with all in favor the minutes of the November 13, 2017 meeting were approved.

SIXTH ORDER OF BUSINESS

Approval of Financial Statements for October 2017

Mr. Cassel noted the funding for the affordable housing program will be in the November financial statements.

On MOTION by Vice Mayor Long Robinson seconded by Councilman Everett with all in favor the financials were approved.

SEVENTH ORDER OF BUSINESS

Seminole Ridge High School Construction Academy Event

Mr. Carter provided an overview of Minto’s charitable foundation, which will donate \$75,000 to Habitat for Humanity to sponsor a home being built by students at the Seminole Ridge High School Construction Academy. He extended an invitation to the Council to attend the check presentation ceremony.

FIRST READING OF ORDINANCE

EIGHTH ORDER OF BUSINESS

Ordinance 2017-7, Establishing Mandatory Solid Waste Collection

Mr. Cassel read Ordinance 2017-7 by title only.

On MOTION by Councilwoman Crump seconded by Councilman Everett with all in favor the first reading of Ordinance 2017-7, establishing mandatory solid waste collection, was approved.

NINTH ORDER OF BUSINESS

Ordinance 2017-8, Granting Franchise Agreement

Mayor Manning asked about the 6% payment of monthly billings and asked if it can be increased.

Ms. Booker responded 6% is in line with other municipalities in West Palm Beach.

Ms. Stephanie Mitrione addressed the council and stated 6% is the highest FP&L goes.

Mr. Cassel read Ordinance 2017-8 by title only.

On MOTION by Councilman Stanavitch seconded by Vice Mayor Long Robinson with all in favor the first reading of 2017-8, granting franchise agreement, was approved.

SECOND READING OF ORDINANCES

TENTH ORDER OF BUSINESS

Ordinance 2017-6, Affordable Housing Program

Ms. Booker reviewed minor changes made to the ordinance since the first reading.

Mr. Cassel read Ordinance 2017-6 by title only.

On MOTION by Vice Mayor Long Robinson seconded by Councilman Everett with all in favor Ordinance 2017-6, establishing an affordable housing program, was adopted with the revisions made.

ELEVENTH ORDER OF BUSINESS

City Manager

Mr. Cassel provided an overview of construction work on Seminole Pratt Whitney Road.

TWELFTH ORDER OF BUSINESS

City Attorney

Ms. Booker stated a response is being prepared for the letter addressed to the Mayor from a business owner located within SID and the City of Westlake.

THIRTEENTH ORDER OF BUSINESS


Audience Comments on Other Items (3) Minute Time Limit

- Vice Mayor Long Robinson reported she will be hosting a toy drive on December 21, 2017 along with four other business owners at 422 North Wood Road from 6:30 p.m. to 8:30 p.m. The unwrapped gifts will go to students from Loxahatchee Groves Elementary, Palms West Charter School, Crestwood Middle, Renaissance Charter at Cypress and Renaissance Charter at West Palm Beach.
- Ms. Suzanne Cabrera addressed workforce housing and the City’s Affordable Housing Program.
- Mr. Jonathon Brown addressed the Council regarding the City’s Affordable Housing Program.
- Ms. Booker addressed questions and comments made by Ms. Cabrera and Mr. Brown.
- Mr. Carter provided the Council with a presentation, updating Minto’s development and housing sales as well as future developing plans by FP&L and Universal Health Services.

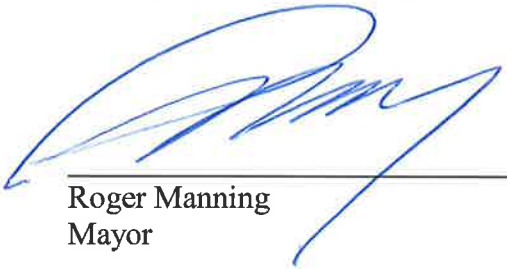
FOURTEENTH ORDER OF BUSINESS

Adjournment

There being no further business, the meeting adjourned at 8:04 p.m.



Kenneth Cassel
City Manager



Roger Manning
Mayor