

**MINUTES OF MEETING
CITY OF WESTLAKE**

A meeting of the City Council of the City of Westlake was held on Monday, November 13, 2017, at 7:00 p.m., at the Westlake Community Center, 4005 Seminole-Pratt Whitney Road, Westlake, Florida.

Present and constituting a quorum were:

Roger Manning	Mayor
Katrina Long Robinson	Vice Mayor
John Stanavitch	City Council Seat 1
Kara Crump	City Council Seat 2
Phillip Everett	City Council Seat 3

Also present were:

Kenneth Cassel	City Manager
Pam E. Booker, Esq.	City Attorney
John Carter	Minto PBLH, LLC
Alan Baldwin	Severn Trent Services
Nilsa Zacarias	NZ Consultants

The following is a summary of the minutes and actions taken during the November 13, 2017 City of Westlake Council Meeting.

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mayor Manning called the meeting to order and Mr. Cassel called the roll.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

The Pledge of Allegiance was recited.

THIRD ORDER OF BUSINESS

Approval of Agenda

On MOTION by Councilman Everett seconded by Councilwoman Crump with all in favor the revised agenda was approved.

FOURTH ORDER OF BUSINESS

**Audience Comments on Agenda Items (3)
Minute Time Limit**

There being none, the next item followed.

FIFTH ORDER OF BUSINESS

Approval of the Minutes of the October 9, 2017 Meeting

On MOTION by Councilman Stanavitch seconded by Vice Mayor Long Robinson with all in favor the minutes of the October 9, 2017 meeting were approved.

SIXTH ORDER OF BUSINESS

Approval of Financial Statements for September 2017

On MOTION by Vice Mayor Long Robinson seconded by Councilman Everett with all in favor the financials for September 2017 were approved.

SEVENTH ORDER OF BUSINESS

Resolution 2017-20, Amending the General Fund Budget for Fiscal Year 2017

Mr. Baldwin stated the City is currently not over budget, but very close to being over budget on the expenditures. The budget is being amended to increase it in the case there are additional expenditures.

On MOTION by Councilman Stanavitch seconded by Councilwoman Crump with all in favor Resolution 2017-20, amending the general fund budget for Fiscal Year 2017, was adopted.

EIGHTH ORDER OF BUSINESS

Resolution 2017-21, Approving the Final Plat for Persimmon Boulevard East Phase 1

Mr. Cassel read Resolution 2017-21 by title only.

On MOTION by Councilman Everett seconded by Vice Mayor Long Robinson with all in favor Resolution 2017-21, approving the final plat for Persimmon Boulevard East Phase 1, was adopted.

NINTH ORDER OF BUSINESS

Consideration of Engagement Letter with Berger, Toombs, Elam, Gaines & Frank for Fiscal Year 2017 Financial Audit

On MOTION by Vice Mayor Long Robinson seconded by Councilwoman Crump with all in favor the engagement letter with Berger, Toombs, Elam, Gaines & Frank for the Fiscal Year 2017 financial audit was approved.

FIRST READING OF ORDINANCES

TENTH ORDER OF BUSINESS

Ordinance 2017-5, Adopting the Comprehensive Plan

Ms. Zacarias provided the Council with a presentation summarizing the proposed Comprehensive Plan.

Mr. Cassel read Ordinance 2017-5 by title only.

On MOTION by Councilwoman Crump seconded by Councilman Stanavitch with all in favor the first reading of Ordinance 2017-5, adopting the Comprehensive Plan, was approved.

ELEVENTH ORDER OF BUSINESS

Ordinance 2017-6, Affordable Housing Program

Ms. Booker provided an overview of the ordinance, which has guidelines allowing the City Manager and City Counsel to have flexibility in administering the program.

Mr. Cassel read Ordinance 2017-6 by title only.

On MOTION by Vice Mayor Long Robinson seconded by Councilman Everett with all in favor the first reading of Ordinance 2017-6, for the Affordable Housing Program, was approved.

TWELFTH ORDER OF BUSINESS

City Manager

Mr. Cassel discussed the following:

- They are working on the accounting to set up the affordable housing program.
- Bridge piling is being done on Seminole Pratt Whitney Road. AT&T is the last one coming off the poles.
- The last of the interconnects with the County’s water system is in process of being finalized.
- Persimmon Boulevard is being constructed well and driveway locations are being finalized for Fire Station 22.

THIRTEENTH ORDER OF BUSINESS

City Attorney

There being no report, the next item followed.

FOURTEENTH ORDER OF BUSINESS

Audience Comments on Other Items (3) Minute Time Limit

Mr. Carter provided an update on Minto’s development and housing sales.

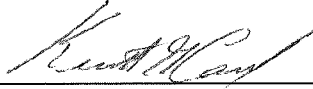
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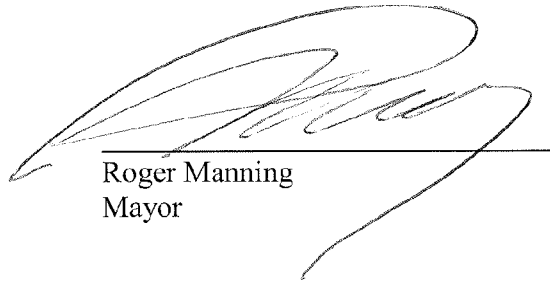
FIFTEENTH ORDER OF BUSINESS

Adjournment

There being no further business, the meeting adjourned at 7:43 p.m.



Kenneth Cassel
City Manager



Roger Manning
Mayor