

**MINUTES OF MEETING
CITY OF WESTLAKE**

A meeting of the City Council of the City of Westlake was held on Monday, September 10, 2018, at 6:30 p.m., at the Westlake Community Center, 4005 Seminole-Pratt Whitney Road, Westlake, Florida.

Present and constituting a quorum were:

Roger Manning	Mayor
Katrina Long Robinson	Vice Mayor
John Stanavitch	City Council Seat 1
Kara Crump	City Council Seat 2
Phillip Everett	City Council Seat 3

Also present were:

Kenneth Cassel	City Manager
Pam Ryan	Attorney
Alan Baldwin	Inframark, Accounting Manager
Nilsa Zacarias	NZ Consultants
Don Hearing	Coutleur & Hearing
John Carter	Minto PBLH
Elliot Cohen	My PR Guru

The following is a summary of the minutes and actions taken during the September 10, 2018 City of Westlake Council Meeting.

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mayor Manning called the meeting to order and Mr. Cassel called the roll.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

The Pledge of Allegiance was recited.

THIRD ORDER OF BUSINESS

Approval of Agenda

On MOTION by Councilman Everett seconded by Vice Mayor Long Robinson with all in favor the agenda was approved.

FOURTH ORDER OF BUSINESS

**Audience Comments on Agenda Items (3)
Minute Time Limit**

There being none, the next item followed.

FIFTH ORDER OF BUSINESS

Approval of Minutes of the August 13, 2018 Meeting

On MOTION by Councilman Stanavitch seconded by Councilwoman Crump with all in favor the minutes of the August 13, 2018 meeting were approved.

SIXTH ORDER OF BUSINESS

Approval of Financial Statements for July 2018

On MOTION by Councilman Everett seconded by Councilman Stanavitch with all in favor the financial statements for July 2018 were approved.

SEVENTH ORDER OF BUSINESS

Release of Unity Title – Official Records Book 2865, Page 744

Mr. Carter addressed the Council and provided an overview of the release of unity titles on the agenda. In order for the plat efforts associated with the packing house to proceed, which is where some of the original residential structures are located, these old unity titles need to be released.

Ms. Ryan stated the issue was done for a worst case scenario to make sure the uses of the residences were permitted. Release of those titles is now appropriate because it is no longer necessary for them to be compliant with the City’s Code and Comprehensive Plan.

On MOTION by Vice Mayor Long Robinson seconded by Councilman Stanavitch with all in favor the Release of Unity Title – Official Records Book 2865, Page 744, was approved.

EIGHTH ORDER OF BUSINESS

Release of Unity Title – Official Records Book 7818, Page 1681

On MOTION by Councilwoman Crump seconded by Councilman Everett with all in favor Release of Unity Title – Official Records Book 7818, Page 1681, was approved.

NINTH ORDER OF BUSINESS

Public Relations Presentation – Elliot Cohen

Mr. Cohen provided the Council with a presentation on the services his company provides for municipal communications.

TENTH ORDER OF BUSINESS

Resolution 2018-16 – Approving Meadows of Westlake Phase 1 Plat

Mr. Cassel stated this item was tabled at the last meeting due to minor changes on the perimeters.

Mr. Hearing provided an overview of the changes made to the perimeters associated with the Meadows of Westlake Phase 1 Plat.

Mr. Cassel read Resolution 2018-16 by title only.

On MOTION by Councilwoman Crump seconded by Councilman Everett with all in favor Resolution 2018-16, approving the Meadows of Westlake Phase 1 Plat, was adopted.

ELEVENTH ORDER OF BUSINESS

Resolution 2018-20 – Approving Del Webb at Westlake Plat

Ms. Zacarias provided the Council with a presentation on the subdivision plan associated with Del Webb at Westlake Plat.

Mr. Hearing also provided an overview of the Del Webb at Westlake Plat.

Mr. Carter addressed the Counsel regarding the Del Webb at Westlake subdivision, which will be an active adult community developed by Pulte.

Vice Mayor Long Robinson expressed concern that an active adult community may run the risk of foreclosures.

Mr. Cassel read Resolution 2018-20 by title only.

On MOTION by Councilman Stanavitch seconded by Councilman Everett with Mayor Manning, Councilman Stanavitch, Councilwoman Crump and Councilman Everett voting aye and Vice Mayor Long Robinson voting nay, Resolution 2018-20, approving Del Webb at Westlake Plat, was adopted.

TWELFTH ORDER OF BUSINESS

Proposed Budget for Fiscal Year Ending September 30, 2019

Mr. Cassel reviewed changes made to the proposed budget.

- Legal Counsel was increased by \$60,000. This will be taken from the future City Hall line item.
- He recommended reducing the City Hall line item to \$50,000 and provided options for an alternate approach.

A. Resolution 2018-21 – Approving the Proposed Millage Rate

Mr. Cassel read Resolution 2018-21 by title only.

On MOTION by Councilwoman Crump seconded by Vice Mayor Long Robinson with all in favor Resolution 2018-21, approving the proposed millage rate for Fiscal Year 2019, was adopted.

B. Resolution 2018-22 – Approving the Proposed Budget

Two line items were changed in the proposed budget presented in the agenda package.

Legal Counsel was increased by \$60,000 and *City Hall* was decreased by \$50,000.

Mr. Cassel read Resolution 2018-22 by title only.

On MOTION by Vice Mayor Long Robinson seconded by Councilman Everett with all in favor Resolution 2018-22, approving the proposed budget as amended, was adopted.

The public hearing was closed.

THIRTEENTH ORDER OF BUSINESS

Resolution 2018-23 – Celebrating 50 Years of Home Rule

Mr. Cassel read Resolution 2018-23 by title only.

Mayor Manning provided an overview of the resolution. This resolution provides support in the effort to challenge efforts being made to reduce municipalities’ rights to self-govern.

On MOTION by Councilman Stanavitch seconded by Vice Mayor Long Robinson with all in favor Resolution 2018-23, celebrating 50 years of Home Rule, was adopted.

FOURTEENTH ORDER OF BUSINESS

Consideration of Meeting Schedule for Fiscal Year 2019

The Council reviewed the proposed meeting schedule and changed the November date to November 19, 2018.

On MOTION by Councilwoman Crump seconded by Councilman Everett with all in favor the meeting schedule for Fiscal Year 2019 was approved as amended.

FIFTEENTH ORDER OF BUSINESS

PBSO Monthly Report – Informational Only

Vice Mayor Long Robinson stated the Principle of Seminole Ridge High School sent an email regarding traffic issues they are having. Mr. Cassel will contact Dr. Campbell to discuss the issues.

SIXTEENTH ORDER OF BUSINESS

Manager's Report

The following was discussed:

- Mr. Cassel reported on the meeting he attended with Mayor Manning of the Western Communities Council. They are asking the various entities who are members to confirm whether they want to continue with the Western Communities Council or dissolve. Mayor Manning and Mr. Cassel both agree it is a good idea for the Western Communities Council to continue.
- Mr. Cassel noted the final number on the resolution for the proposed budget is \$3,286,000 and the next public hearing will be September 24, 2018.
- Seminole Pratt Whitney Road is open and the final striping will begin this week.
- FP&L is installing poles along the M-2 Canal area. They are also working on their undergrounding from the substation into the main feeds.

SEVENTEENTH ORDER OF BUSINESS

Attorney's Report

There being nothing additional to report, the next item followed.

EIGHTEENTH ORDER OF BUSINESS

**Audience Comments on Other Items (3)
Minute Time Limit**

There being none, the next item followed.

NINETEENTH ORDER OF BUSINESS

Council Comments

The following comments were made:

- Vice Mayor Long Robinson stated a lobbyist contacted her because the City was on the County's agenda regarding the Solid Waste Authority. The lobbyist wanted to know if the City planned on staying with the Solid Waste Authority after the significant rate increase. Mr. Cassel responded they extended the contract and the City will continue to use Solid Waste Authority for the next year, at which time the City will decide what to do about the solid waste contract.
- Vice Mayor Long Robinson and Mayor Manning attended the Mayor's Literacy Luncheon. It is a partnership the Literacy Coalition has with municipalities to help

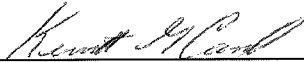
increase literacy. Seminole Ridge High School does not fall under the category of needing to increase their literacy rate.

- Mayor Manning discussed the Florida League of Cities conference he attended. It was a great opportunity to meet other municipal members and attorneys.

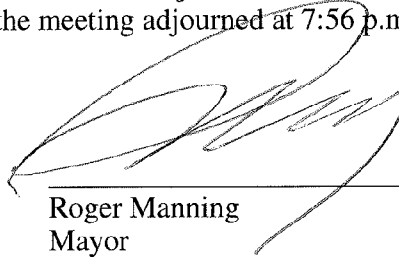
TWENTIETH ORDER OF BUSINESS

Adjournment

There being no further business, the meeting adjourned at 7:56 p.m.



Kenneth Cassel
City Manager



Roger Manning
Mayor