

**MINUTES OF PLANNING AND ZONING MEETING  
CITY OF WESTLAKE**

A Planning and Zoning meeting of the City of Westlake was held on Monday, January 9, 2017 at 6:00 p.m. at the Westlake Community Center, 4005 Seminole-Pratt Whitney Road, Westlake, Florida.

Present and constituting a quorum were:

Roger Manning	Mayor
Katrina Long Robinson	Vice Mayor
John Stanavitch	City Council Seat 1
Kara Crump	City Council Seat 2
Phillip Everett	City Council Seat 3

Also present were:

Kenneth Cassel	City Manager
Pam E. Booker, Esq.	City Attorney
Nilsa Zacarias	NZ Consultants
Don Hearing	Coutleur & Hearing
Tara W. Duh	Lewis, Longman and Walker

*The following is a summary of the minutes and actions taken during the January 9, 2017 City of Westlake Planning and Zoning Meeting.*

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Mayor Manning called the meeting to order and Mr. Cassel called the roll.

**SECOND ORDER OF BUSINESS**

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**PUBLIC HEARING**

Mr. Cassel swore in all those who would be testifying.

**THIRD ORDER OF BUSINESS**

**Consideration of Master Plan Amendment**

The following was discussed:

- Ms. Zacarias presented an overview of the application review for the Master Plan Amendment submitted by Minto, PBLH, LLC.

- Mr. Hearing provided the Board with a presentation of the Master Plan Amendment and pointed out there are no changes in density, dwelling units, open spaces or required landscape buffers.
- Ms. Booker stated the Board can make a recommendation for the City Council to approve the Master Plan Amendment at their public hearing and special meeting scheduled for January 23, 2017.
- Mr. Cassel read the resolution to be adopted by the City Council by title only.

The floor was opened to public comment.

- Ms. Marge Herzog expressed concern regarding equestrian issues and requested accommodations be made for equestrian riders to be able to connect to the City's commercial areas.
- Mr. Tim Sayre expressed concern over equestrian riders traveling along Seminole Pratt Whitney Road and requested equestrian trails.
- Vice Mayor Long Robinson assured the public the Council is listening to their concerns and want to make sure transportation is safe for everyone.

On MOTION by Councilman Everett seconded by Vice Mayor Long Robinson with all in favor the Master Plan Amendment was approved.

**FOURTH ORDER OF BUSINESS**

**Consideration of Type II Variance for  
POD Q**

The following was discussed:

- Ms. Zacarias presented an overview of the application review for the type II variance for Pod Q.
- Mr. Hearing provided the Board with a presentation on the variance and plans for Pod Q.

The floor was opened to public comment. There being none,

Councilman Stanavitch MOVED to adopt Resolution PZ 17-01, approving the type II variance request of Minto Westlake for Pod Q, and Councilwoman Crump seconded the motion.

Mr. Cassel read Resolution PZ 17-01 by title only.

On VOICE vote with all in favor the previous motion passed.

**FIFTH ORDER OF BUSINESS**

**Audience Comments**

Ms. Marge Herzog requested the City explore options such as those being addressed by FDOT for the crossover of the equestrian trails from Wellington into Loxahatchee Groves.

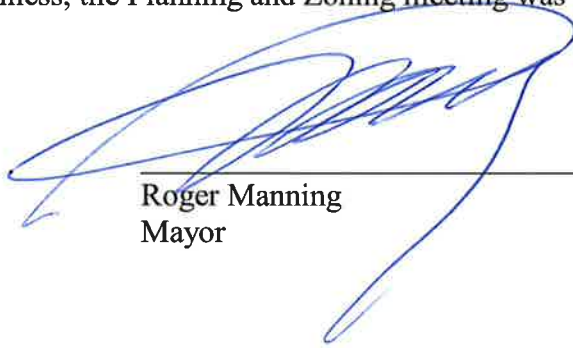
**SIXTH ORDER OF BUSINESS**

**Adjournment**

There being no further business, the Planning and Zoning meeting was adjourned.



Kenneth Cassel  
City Manager



Roger Manning  
Mayor